

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY
FARAH (MATHURA)

HCST/DIR/2022

Dt. 29/07/2022

Office Order

The following **Internal Quality Assessment Committee (IQAC)** is being constituted for academic session **2022-23**.

- | | | |
|--|---|---------------------------|
| 1. Prof. (Dr.) R.K. Upadhyay | - | Chairperson |
| 2. Dr. Harendra Singh | - | Director, IQAC |
| 3. Dr. Sanatan Sahu, Director CFTI, Agra | - | Administrative Officer |
| 4. Mr. Mahendra Pratap Singh, Scientist(F) ADRDE, Agra | - | Administrative Officer |
| 5. Prof. V.K. Sharma, EVP, SGI | - | Management Nominee |
| 6. Prof. (Dr.) M.S. Gaur | - | Faculty Member |
| 7. Dr. Sandeep Agarwal | - | Faculty Member |
| 8. Dr. Mamta Sharma | - | Faculty Member |
| 9. Dr. Suruchi | - | Faculty Member |
| 10. Dr. Shankar Z. Thawkar | - | Faculty Member |
| 11. Mr. Kapil Gupta | - | Faculty Member |
| 12. Dr. Vinod Kushwah | - | Faculty Member |
| 13. Mr. Anurag Bajpai | - | Faculty Member |
| 14. Mr. Sanjay Singh | - | Faculty Member |
| 15. Dr. Richa Kapoor | - | Faculty Member |
| 16. Mr. Vijay S. Katta | - | Secretary |
| 17. Dr. Rajesh Lawania, IET, Dr. BRAU, Agra | - | Nominee from Alumni |
| 18. Mr. Ashish Chaudhary, CSE 3 rd year | - | Nominee from Student |
| 19. Mr. Naveen Saxena | - | Nominee from Stakeholders |



Copy to :

- | | | |
|--|---|----------------------|
| 1. Vice Chairman, SGI | - | for kind information |
| 2. Executive Vice President SGI | - | for kind information |
| 3. Director HR | | |
| 4. All Deans | | |
| 5. All HODs & Coordinator | | |
| 6. Chairman & All the members of the Committee | | |
| 7. Asst. Registrar | | |
| 8. Office Copy | | |

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY
FARAH (MATHURA)

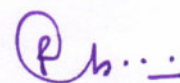
HCST/DIR/2019

Dt. 20/07/2019

Office Order

The following **Internal Quality Assessment Committee (IQAC)** is being constituted for academic session 2019-20.

- | | | |
|---|---|---------------------------|
| 1. Prof. (Dr.) R.K. Upadhyay | - | Chairperson |
| 2. Dr. Harendra Singh | - | Director, IQAC |
| 3. Dr. Sanatan Sahu, Director CFTI, Agra | - | Administrative Officer |
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| 7. Dr. Sandeep Agarwal | - | Faculty Member |
| 8. Dr. Mamta Sharma | - | Faculty Member |
| 9. Dr. Suruchi | - | Faculty Member |
| 10. Mr. Kapil Gupta | - | Member Faculty |
| 11. Mr. Vijay S. Katta | - | Secretary |
| 12. Dr. Anurag Sharma, HOD,CSL, Agra College | - | Nominee from Alumni |
| 13. Mr. Ankur Saxena, ME 2 nd year | - | Nominee from Student |
| 14. Dr. Akhilesh Singh Chauhan, RBS Inter College, Agra | - | Nominee from Stakeholders |



(Dr. R.K. Upadhyay)
Director

Copy to :

- | | | |
|--|---|----------------------|
| 1. Vice Chairman, SGI | - | for kind information |
| 2. Executive Vice President SGI | - | for kind information |
| 3. Executive Director (Acad & R&D) SGI | | |
| 4. Director HR | | |
| 5. Director T&P | | |
| 6. All Deans | | |
| 7. All HODs & Coordinator | | |
| 8. Chairman & All the members of the Committee | | |
| 9. Dy. Registrar | | |
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HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY
FARAH (MATHURA)

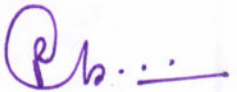
HCST/DIR/2017

Dt. 13/10/2017

Office Order

The following **Internal Quality Assessment Committee (IQAC)** is being constituted for academic session 2017-18.

- | | | |
|---|---|---------------------------|
| 1. Prof. (Dr.) R.K. Upadhyay | - | Chairperson |
| 2. Dr. Harendra Singh | - | Director, IQAC |
| 3. Dr. Sanatan Sahu, Director CFTI, Agra | - | Administrative Officer |
| 4. Mr. Mahendra Pratap Singh, Scientist(F) ADRDE, Agra | - | Administrative Officer |
| 5. Prof. V.K. Sharma, EVP, SGI | - | Management Nominee |
| 6. Prof. (Dr.) M.S. Gaur | - | Faculty Member |
| 7. Dr. Sandeep Agarwal | - | Faculty Member |
| 8. Dr. Mamta Sharma | - | Faculty Member |
| 9. Dr. Suruchi | - | Faculty Member |
| 10. Mr. Kapil Gupta | - | Member Faculty |
| 11. Mr. Vijay S. Katta | - | Secretary |
| 12. Dr. Anurag Sharma, HOD,CSE, Agra College | - | Nominee from Alumni |
| 13. Mr. Lovesh Sisodiya, CSE 3 rd year | - | Nominee from Student |
| 14. Dr. Akhilesh Singh Chauhan, RBS Inter College, Agra | - | Nominee from Stakeholders |



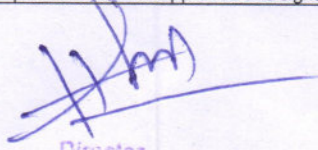
(Dr. R.K. Upadhyay)
Director

Copy to :

- | | | |
|--|---|----------------------|
| 1. Vice Chairman, SGI | - | for kind information |
| 2. Executive Vice President, SGI | - | for kind information |
| 3. Executive Director (Acad & R&D) SGI | | |
| 4. Director HR | | |
| 5. Director T&P | | |
| 6. All Deans | | |
| 7. All HODs & Coordinator | | |
| 8. Chairman & All the members of the Committee | | |
| 9. Dy. Registrar | | |
| 10. Office Copy | | |

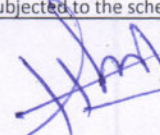
HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY, FARAH
IQAC SCHEDULE

| Sr.No | Year | Date of IQAC Meetings | Major Decision on Quality Initiatives | Implementation Details |
|-------|-----------|-----------------------|---|---|
| 1 | 2017-2018 | 13-10-17 | IQAC formation by Director | Committee members are informed by director office |
| 2 | 2017-2018 | 14-10-17 | 1) Welcome meeting for briefing of IQAC functionality. 2) IQAC has Decided to form department Advisory Board(DAB). | In next meeting Guidelines for DAB will be prepared. |
| 3 | 2017-2018 | 16-10-17 | 1) Department advisory board(DAB) guidelines and 2) Review of Vision and Mission of College | Department must submit department advisory board(DAB) to IQAC by 21-10-2017 |
| 4 | 2017-2018 | 23-10-17 | 1) Approval of Department advisory board(DAB) by IQAC and 2) Vision and mission send to BoG for Approval | 1) DAB Approved for all departments. 2) After thorough review of Previous Vision and mission statement of the college and input already taken by director from HODs, IQAC has proposed the vision and mission statement for College and forwarded to Board of Governance for approval. |
| 6 | 2017-2018 | 31-10-17 | 1) Finalization of Vision and Mission statement of College by BoG and 2) department must prepare vision and Mission of department through DAB | College vision and mission statement is circulated to all by director office and all departments are advised to review their department vision and mission statements and submit it before 10-10-2017 |
| 7 | 2017-2018 | 11-11-17 | 1) Dept. Vision Mission is approved by IQAC | Department vision and mission statements are approved |
| 8 | 2017-2018 | 18-11-17 | 1) Approval of Course file format, Lab manual and Event Management formats | All the Events (Guest lectures, workshops, FDPs, etc) will be documented through event management forms. Uniform course file and lab file format has been decided and communicated to all |
| 9 | 2017-2018 | 07-12-17 | Academic calendar for EVEN semester 2017-18 | Academic planning for EVEN semester of 2017-18 is proposed and Dean academics has to execute it. |
| 10 | 2017-2018 | 08-01-18 | To finalize the department activity planning, book bank and sport events in Even semester 2017-18 | Each department start preparing activity planning calendars and in future it will be decided and monitored by department level committee. |
| 11 | 2017-2018 | 27-01-18 | Policy documents for Water Conservation, Disabled friendly, barrier free environment | approved Policy documents will be followed in college. |
| 12 | 2017-2018 | 03-02-18 | Approval of feedback formats | Responsibilities for feedback collections are decided and at end of academic year, all feedback details are submitted to IQAC for review |
| 13 | 2017-2018 | 10-02-18 | Policy documents for clean and green campus | Policy documents for clean and green campus is approved |
| 14 | 2017-2018 | 24-03-18 | 1) Methodology for PDP classes to improve the students interest. 2) T&P and T&D reporting and placement drive permission and their reporting to Director, HCST. 3) Admission process. | 1) PDP classes will be conducted through use of ICT. 2) T&P department will coordinate will Dean academics for scheduling placement drives and placement details will be shared regularly with director sir. 3) Admission process will be controlled and monitored by director. |
| 15 | 2017-2018 | 26-05-18 | 1) Finalization of Internal Assessment Policy document 2) Planning for Academic planning for session 2018-19 | 1) As per the guidelines of AKTU, Internal assessment policy has been approved. 2) Dean Academics has advised to prepare the academic calendar for upcoming session 2018-19 |
| 16 | 2017-2018 | 26-06-18 | Stakeholders feedback analyzed and suggestions are Forwarded to director for action taken. | Director has taken the action on the suggestions of IQAC |
| 17 | 2018-2019 | 02-07-18 | Academic calendar for session 2018-19 odd semester | 1) Modified calendar has been forwarded by IQAC and director has approved and signed it. |

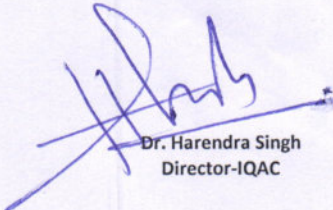


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

| | | | | |
|----|-----------|----------|--|--|
| 18 | 2018-2019 | 07-07-18 | Department calendar, Book bank facility, Maintenance of labs | Each department has again advised to prepare the department activity calendar as per the suggestions given in previous meeting. All lab should be maintained properly. Library incharge has advised to plan department and year wise book distribution and do necessary action for procurement of new books. |
| 19 | 2018-2019 | 28-07-18 | Academic calendar for first semester | 1) calendar for first year has been forwarded by IQAC and director has approved and signed it. |
| 20 | 2018-2019 | 06-10-18 | Review the academic performance of academic year 2017-2018 and attendance monitoring | 1) IQAC has reviewed university results for academic year 2017-18 and 2) Dean academics are advised to send the weekly attendance to department for display on notice board. |
| 21 | 2018-2019 | 29-12-18 | Academic calendar for session 2018-19 EVEN semester | 1)After discussion, calendar has been forwarded by IQAC and director has approved and signed it. |
| 22 | 2018-2019 | 19-01-19 | Subject allotment, Course file, Lab manual | 1)Subject allotment is crucial process for any academic institution. In HCST, it is properly followed from many academic years. It is again suggested that subject allotment must be properly documented and must be completed before start of semester. 2) As per the decision taken in previous IQAC meetings, HODs are requested to monitor coursefiles and lab manuals. |
| 23 | 2018-2019 | 06-04-19 | Stakeholders feedback analysis | Director has taken the action on the suggestions of IQAC |
| 24 | 2019-2020 | 08-06-19 | Academic calendar for ODD semester and Change in IQAC | 1) Academic calendar proposed by Dean Academics has been approved by IQAC and forwarded to Director sir for review and approval. Director, HCST has approved the suggestions of IQAC. 2) It is also requested to change the IQAC committee because student member has completed his under graduation. |
| 25 | 2019-2020 | 21-07-19 | 1) Wellcome to IQAC members and 2) registration process | 1) New members are addressed by Director, HCST. 2) Academic session has been stated as per the registration proposal of DSW. |
| 26 | 2019-2020 | 15-11-19 | Explore the possibilities of new courses. | 1) AS per the direction of Director, HCST to improve the student strength in college, IQAC has decided to explore all other possibilities. |
| 27 | 2019-2020 | 21-11-19 | Review of possibilities of new courses. | 1) IQAC has reviewed the possibilities of conducting diploma and B.Sc courses with affiliation and fee details. |
| 28 | 2019-2020 | 25-11-19 | 1) NAAC preparation, 2) PDP classes, 3) Placement drive, 4) 5 days working | for NAAC preparation, committee has been extended and members must present the report to IQAC. 5 days working possibilities has been explored. |
| 29 | 2019-2020 | 20-12-19 | NAAC preparation, Alumni record details | NAAC data has been reviewed |
| 30 | 2019-2020 | 31-12-19 | Academic calendar for session 2019-20 Even semester | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 31 | 2019-2020 | 27-03-20 | Online academic activities due to COVID-19 | Classes has been conducted in online mode. (Online meeting) |
| 32 | 2019-2020 | 10-04-20 | Change in Class test date and mode of examination | Due to covid-19 exams will be conducted in online mode and the details will be informed by Dean academics. (online meeting) |
| 33 | 2019-2020 | 10-06-20 | Stakeholders feedback analysis | Director has taken the action on the suggestions of IQAC |
| 34 | 2020-2021 | 15-07-20 | Academic calendar for Odd semester of 2020-2021 | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 35 | 2020-2021 | 10-09-20 | NAAC preparation Review | NAAC process has been reviewed |
| 36 | 2020-2021 | 20-02-21 | NIRF Data verification and Submission | Dean Academics has submitted the NIRF data for IQAC. After validation it is uploaded on NIRF portal. |
| 37 | 2020-2021 | 06-03-21 | Academic calendar for EVEN semester of 2020-2021 | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |


 Director
 Internal Quality Assurance Cell
 Hindustan College of Science & Technology
 Farah, Mathura

| | | | | |
|----|-----------|----------|---|--|
| 38 | 2020-2021 | 12-06-21 | Stakeholders feedback analysis | Director has taken the action on the suggestions of IQAC |
| 39 | 2021-2022 | 03-08-21 | Academic Calendar for second year onwards (ODD semester 2021-2022) | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 40 | 2021-2022 | 20-09-21 | Academic Calendar for First year (ODD semester 2021-2022) | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 41 | 2021-2022 | 29-02-22 | Academic Calendar for 2021-2022 (EVEN Semester) | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 42 | 2021-2022 | 11-02-22 | NIRF Data verification and Submission | Dean Academics has submitted the NIRF data for IQAC. After validation it is uploaded on NIRF portal. |
| 43 | 2021-2022 | 28-05-22 | Finalization of PUT question paper format with respect to CO-PO Mapping | Pre University Question paper is aligned with CO and blooms taxonomy. |
| 44 | 2021-2022 | 11-06-22 | Stakeholders feedback analysis | Director has taken the action on the suggestions of IQAC |
| 45 | 2021-2022 | 02-07-22 | Review of IQAC committee and Finalization of Class Test question paper format | Required changes in IQAC has been suggested to director, HCST. Question paper format is aligned with CO and blooms taxonomy |
| 46 | 2022-2023 | 12-07-22 | Academic Calendar for second year onwards (ODD semester 2022-2023) | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 47 | 2022-2023 | 30-09-22 | 1) Finalization of Answer Sheet format with respect to CO-PO Mapping 2) Modification in Student feedback format (On Curriculum, programme, T&L, Evaluation and other facilities) 3) Conducting Bridging courses (values added) for first year student. | 1) All internal exam answersheets has been changed with respect to CO based analysis 2) from 2022-23 student feedback will be conducted through new feedback format by google form. 3) For first year students bridging courses will be conducted at start of session. |
| 48 | 2022-2023 | 02-12-22 | 1) Modification of Counseling format 2) Annual Gender Sensitization Action plan format 3) Student Grievance policy document 4) E- Governance Policy document 5) The review of the Institution ensures effective curriculum planning and delivery document | 1) New counselling format has been designed and approved by IQAC 2) E-governance policy and other documents has been reviewed by IQAC |
| 49 | 2022-2023 | 24-01-23 | 1) Finalization of Academic Calendar of Even semester | Academic calendar has been finalized and it is again subjected to the schedule of AKTU. |
| 50 | 2022-2023 | 03-06-23 | To Analyze the curriculum feedback from stakeholders (2022-2023) | Director has taken the action on the suggestions of IQAC |


 Dr. Harendra Singh
 Director-IQAC

Internal Quality Assurance Cell
 Hindustan College of Science & Technology
 Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022- 23/04

Date:-21/01/2023

All the IQAC members and invitee members are hereby informed that the IQAC meeting will be held on January 24, 2023, in the Chairman's Conference Room at 11:30 AM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Endorsement of previous meeting agenda
2. Finalization of academic calendar for 6th and 8th semester

Following Members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R. K. Tiwari, COE-HCST | Invitee Member |

Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/04

Date:-24/01/2023

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Endorsement of previous meeting agenda
2. Finalization of academic calendar for 6th and 8th semester

Members of Committee present in the meeting

| | | |
|----|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Richa Kapoor | (Member) |
| 9 | Dr. Vinod Kushwah | (Member) |
| 10 | Dr. Suruchi | (Member) |
| 11 | Mr. Sanjay Singh | (Member) |
| 12 | Mr. Anurag Bajpai | (Member) |
| 13 | Dr. Shankar Thawkar | (Member) |
| 14 | Dr. R.K. Tiwari, COE-HCST | Invitee Member |

The meeting was held at 11:30 a.m. on January 24, 2023, in the Chairman's Conference Room, HCST. Assistant Dean Academics, Mr. Vijay Katta, has presented the tentative academic calendar for the 6th and 8th semesters (even semester) of the academic year 2022–23.

The IQAC has looked over the proposed calendar, and CT dates have been changed and documents are being changed based on suggestions.

AKTU has not updated academic calendar even after changes in dates due to delay in odd semester examination.


Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

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Assistant Dean Academics also informed IQAC that classes for the 1st and 3rd semesters (odd semester) are conducting as per schedule. Dr. R. K. Tiwari, COE has mentioned that university examinations for the 1st and 3rd semesters will be tentatively conducted in March, 2023.


Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Methura

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HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2022-23
(For 6th & 8th Semester)

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------|------------------------|---|---------------------|--|---------------|----------------------------|-----------------------------|
| February 2023 | | | | 1 | 2 | 3 | 4 |
| | 5 Md. Hazrat Ali B.Day | 6 | 7 | 8 Commencement of Classes VI & VIII Sem. (B.Tech.) | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 Maha Shivratri |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 Alumni Meet, Convocation |
| | 26 | 27 | 28 | | | | |
| March 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 1 | 2 | 3 | 4 |
| | 5 | 6 Holi | 7 Holi | 8 Holi | 9 Holi | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 CT-1 | 21 | 22 CT-1 | 23 CT-1 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 Ram Navami | 31 | | |
| April 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 |
| | 2 | 3 | 4 Mahavir Jayanti | 5 | 6 | 7 Good Friday | 8 |
| | 9 | 10 Commencement of Classes II & IV Sem. (B.Tech.) | 11 | 12 | 13 | 14 Dr. B.R. Ambedkar B.Day | 15 |
| | 16 | 17 | 18 Sport Meet | 19 Sport Meet | 20 Gyan Jyoti | 21 Gyan Jyoti | 22 Id-UI Fitar |
| 23 | 24 | 25 | 26 | 27 | 28 CT-2 | 29 CT-2 | |
| 30 | | | | | | | |
| May 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 CT-2 | 2 | 3 | 4 | 5 Budh Purnima | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 # PUT | 27 # PUT |
| 28 | 29 # PUT | 30 # PUT | 31 # PUT | | | | |
| June 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | 1 # PUT | 2 | 3 |
| | 4 | 5 #AKTU Exam | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 Id-UI Juha | 30 | | |
| July 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 Muharram | |
| 30 | 31 | | | | | | |
| August 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 Independence day | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 Raksha Bandhan | | | |

Total Days : 72 days
CT-1 : 24 days
CT-2 : 24 days
Put : 20 days

starting to CT-1: 22 days
CT-1 to CT-2 : 21 days
CT-2 to PUT : 20days

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon/Local celebration date
- ✓ # Subjected to AKTU Examination.
- ✓ CT-1, CT-2 & PUT will be conducted after completing 1/3rd, 2/3rd & complete syllabus respectively.
- ✓ As per AKTU, minimum attendance required to appear in CT-1, CT-2 & PUT will be 70%, 75% & 75% respectively from official date of registration.
- ✓ Before CR meeting general online feedback must be conducted.
- ✓ Book Distribution must be start from the next day of registration.
- ✓ Each department must prepare the departmental academic calendar & submit to DA office.
- ✓ Evaluate answer sheets and show them to students within 7 days of completion of the subject paper.
- ✓ Display the solution to the students of CT-1, CT-2 & PUT after complete the examination.

Dr. Rajeev Kumar Upadhyay
Director

Mr. Vijay Katta
Assistant Dean Academics



ACADEMIC CALANDER

Ref. No. AKTU/RO/2022/16913

FOR B. TECH./B. PHARM./B. ARCH./B.H.M.C.T./BFAD/B VOC/MBA/MBATM/MBA(I)
MCA/MCA(I)/BFA/M. TECH/M. PHARM/M ARCH. & other Courses

Dated: 21.07.2022

ACADEMIC SESSION 2022-23 (Tentative*)

| S.No. | Particulars | Dates | |
|-------|---|--|---|
| | | Odd Semester | Even Semester |
| 01 | Commencement of Classes session 2022-23 | August 16, 2022 all VII & IX Semester students | Jan. 21, 2023 for IV (Except B.Tech, B.Pharm & MBA), VI, VIII & X Semester students |
| | | Sep 1, 2022 all III, V Semester students (EXCEPT MBA) | Feb.15, 2023 for All II, IV (B.Tech, B. Pharma & MBA) Semester students |
| | | Oct. 10, 2022 All III semester MBA courses | |
| 02 | Last date of fresh admission AND Commencement of Classes for First YEAR all courses | Oct 25*, 2022 | — |
| 03 | Last date of submitting admission list of students to University (for newly admitted student) | Oct 30*, 2022 | — |
| 04 | Last date of submitting Enrollment form /Exam Form for regular & carry over exams Examination fee for both semesters and examination/carry over examination fee | Nov 30*, 2022 | — |
| 06 | Last date of submitting Sessional marks of Theory & Practical to University. | Jan 23, 2023 | May 25, 2023 for All Even Semesters |
| 07 | End Semester Theory Examination | Dec. 15, 2022 to Jan.10, 2023 For all III (Except B.Tech, B. Pharm & MBA), V, VII and IX Semesters | 15 May, 2023 to 05 June, 2023 for All Even Semesters |
| | | Jan. 24, 2023 to Feb.10 2023, For all I Semester and III semesters of B.Tech, B. Pharm & MBA | |
| 08 | End Semester Practical Examination (PE) | Dec. 09, 2022 to Dec 14, 2022 For all III (Except B.Tech, B. Pharm & MBA), V, VII and IX Semester | June 01, 2023 to June 10, 2023 for All Even Semesters |
| | | Feb. 07, 2023 to Feb.13 2023, For all I Semester and III semester (B.Tech, B. Pharm & MBA) | |
| 09 | Last date for Submission of PE Marks. | Jan.16, 2023 For all III (Except B.Tech, B Pharma & MBA), V, VII and IX Semesters | June 15, 2023 for All Even Semesters |
| | | Feb.16, 2023 For all I Semester and III semesters of B Tech, B Pharma & MBA | |
| 10 | Evaluation of Answer sheets | Dec. 24, 2022 to Jan. 25, 2023 For all III (Except B.Tech, B.Pharm & MBA), V, VII and IX Semester | May 25, 2023 to June 20, 2023 for All Even Semesters |
| | | Jan. 30, 2023 to Feb. 28, 2023, For all I Semester and III of B.Tech, B. Pharm & MBA | |
| 11. | Summer Training/ Internship | | June 15, 2023 to July 15, 2023 |
| 12. | Winter Vacations/ Summer Vacation | Jan. 11, 2023 to Jan. 20, 2023 | June 16, 2023 to July 31, 2023 |
| 13. | Commencement of Classes session 2023-24 | For III, V, VII & IX Semester Aug 01, 2023 | |

*As per the Admission scenario

Note:

- The institute shall ensure minimum teaching hours as prescribed in the University ordinances for each semester. If required the Director/Principal shall arrange extra classes, on weekends/holidays.
- The institute should ensure that at least two class tests are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If, for any reason beyond the control of students such as illness, tragic incident in family, the student fails to appear in any test, it will be the responsibility of the Principle/Director of the Institute to arrange make up class test for such students. If the student fails to appear in first class test, his make up class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will be minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance is short, parents are to be informed accordingly on monthly basis.
- The Director/Principal of Institute shall ensure the submission of attendance of students regularly through Attendance Monitoring System (AMS) of the University and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of the Director/Principal of the Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examination(s) to be submitted to their Examination centre before the commencement of the theory examination.
- The teachers who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination related works assigned by the University.
- The loss of syllabus for the newly admitted third semester B.Tech & B.Pharm students has to be COMPULSORILY made up by various colleges using early morning/late evening/Sunday/holiday classes

(Nand L. Singh)
Registrar

Hindustan College of Science & Technology, Farah, Mathura

Students Grievances Cell

Introduction:

The Student's Grievance Cell desires to promote and maintain a conducive and unprejudiced educational environment. The objectives of Students Grievance Cell include the following:

1. To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
2. To make officials of the College responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the student's grievances with an impartial and fair approach.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated bias".

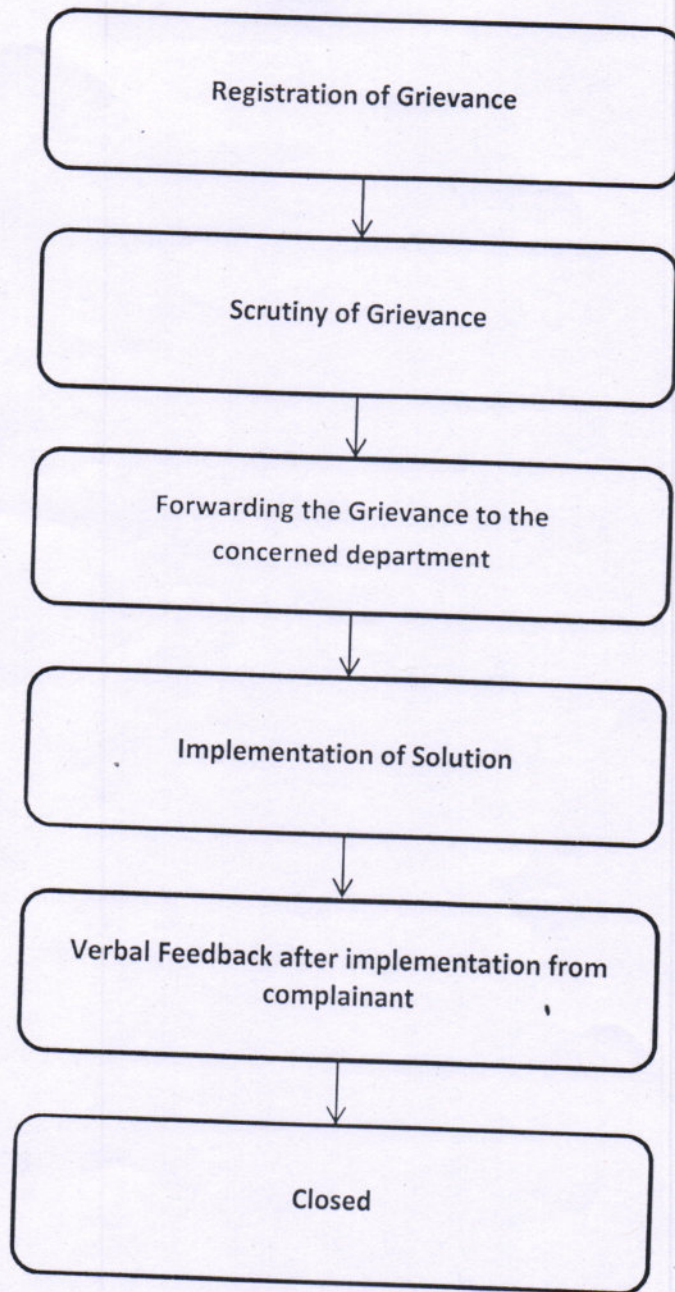
During the year no such major grievances were received. Grievances otherwise received were forwarded to the vice principals for immediate redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved student was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.

Objectives of Students' Grievance Cell:

1. To support, those students who have been deprived of the services offered by the college, for which he/she is entitled.
2. To make officials of the college responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the students' grievances with an impartial and fair approach.

Functions:

1. Redressal of Students' Grievances to solve their academic and administrative problems.
2. To co-ordinate between students and Departments/Sections to redress the grievances
3. To guide ways and means to the students to redress their problems.



[Handwritten Signature]
Director
Internal Quality Assurance Cell
Technology

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022-23/5

Date: -01/06/2023

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 03, 2023 at Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from stakeholders (2022-2023)

Following members are requested to present in the meeting

| | | |
|---|--|----------------|
| 1 | All IQAC committee members | |
| 2 | Mr. Rajesh Sharma, Assistant Registrar, HCST | Invitee member |

Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/05

Date: -03/06/2023

Venue: - Chairman Conference room

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from stakeholders (2021-2022)

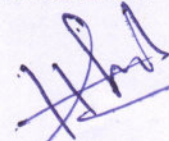
Members of Committee present in the meeting

| | | |
|----|--|----------------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | (Management nominee) |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Mr. Vijay Katta | (Secretary) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Dr. Suruchi | (Member) |
| 10 | Dr. Shankar Thawkar | (Member) |
| 11 | Dr. Richa Kapoor | (Member) |
| 12 | Mr. Sanjay Singh | (Member) |
| 13 | Mr. Vinod Kumar Kushwah | (Member) |
| 14 | Mr. Anurag Bajpai | (Member) |
| 15 | Dr. Rajesh Lawania | (Nominee from Alumni) |
| 16 | Mr. Naveen Saxena | (Nominee from Stakeholder) |
| 17 | Mr. Rajesh Sharma, Assistant Registrar | (Invitee member) |
| 18 | Mr. Ashish Chaudhary | Nominee from Student |

The meeting was held at 01:30 PM on 03/06/2023.

1. Assistant Dean Academics, Mr. Vijay Katta has collected feedback from students on curriculum, program, teaching learning and evaluation through ERP between May10- May 20, 2022. IQAC has reviewed the suggestion of students, overall rating and improvement is suggested in attached ATR format.

2. Dean Faculty, Dr. Harendra Singh has collected faculty feedback has collected feedback from faculty members. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR format.
3. Dr. Shankar Thawkar, Alumni Coordinator has collected feedback from alumni. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR format.
4. Mr. Sharma, Assistant registrar has collected feedback from staff. IQAC has reviewed the suggestion of staff members, overall rating and improvement is suggested in attached ATR format.
5. All ATR formats have been forwarded to Director HCST to take further action or decision.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Hindustan College of Science & Technology, Farah, Mathura

Students Grievances Cell

Introduction:

The Student's Grievance Cell desires to promote and maintain a conducive and unprejudiced educational environment.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated bias".

Objectives of Students' Grievance Cell:

1. To support, those students who have been deprived of the services offered by the college, for which he/she is entitled.
2. To make officials of the college responsive, accountable and courteous in dealing with the students.
3. To ensure effective solution to the students' grievances. ~~with an impartial and fair approach.~~

Functions:

1. Redressal of Students' Grievances to solve their academic and administrative problems.
2. To co-ordinate between students and Departments/Sections to redress the grievances.
3. To guide ways and means to the students to redress their problems.

Students' Grievance Procedure:

The grievance procedure is a machinery to sort out the issues between student and college. It is a means by which a student who believes that, he/she has been treated unfairly with respect to his/her academic/administrative affairs or is convinced to be discriminated is redressed. It is a process to settle a problem. It enables to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college. It involves a process of investigation in which 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to be heard and right to be treated bias"

Grievances in the prescribed form available with Dean Student's Welfare office. The form, duly filled, is required to be submitted in the drop box placed outside the DSW office. The DSW in turn intimates the matter to the committee for necessary action. Final report based on grievance received and resolved will be submitted to the Director and further course of action will be decided and the same shall be intimated to the students.

Exclusions:

SGC shall not entertain following issues.

1. Decisions of the Academic Council/Board of studies and other academic/ administrative committees constituted by the college.
2. Decisions with regard to award of scholarships/fee concessions/awards/medals.
3. Decisions made by college under the Discipline Rules and Misconduct.
4. Decisions of the college in admissions of any courses.
5. Decisions of the competent authority on assessment and examination result.

~~During the year no such major grievances were received, grievances otherwise received were forwarded to the committee for immediate redressal. In all such cases prompt action were taken and the matter sorted out. In all cases the aggrieved was informed of the measures taken and checks in the system were introduced to ensure there was no repetition of the same.~~

GRIEVANCE LETTER TEMPLATE

Date:

To

The Director,

HCST

Farah, Mathura-281122

U.P., India.

Subject:

Sir,

I am raising my grievance with regards to the following:

1.....

2.....

~~Describe thee, be specific, mention dates/events/people and mention any steps taken to resolve the problem and outcome.~~

~~I would now like this to be investigated as per my entitlement outlined in the staff handbook/grievance procedure. I am aware that I am entitled to be accompanied at a grievance hearing.~~

You are, therefore, requested to kindly investigate the matter and do the needful.

I look forward to it.

With thanks

Yours faithfully,

(Signature)

Name:

Roll No:

Student's ID:

7th July, 2022

Hindustan College of Science & Technology, Farah, Mathura

OFFICE OF THE INTERNAL COMPLAINTS COMMITTEE (ICC)

Annual Gender Sensitization Action Plan 2022-23

The following plan for gender sensitization will be implemented during the 2022-23 academic year.

| S.No. | Plan to implement |
|-------|---|
| 1 | Gender equity sensitization sessions by experts in the college. <ul style="list-style-type: none">• Awareness sessions to be conducted. |
| 2 | Gender sensitization in Induction programme. <ul style="list-style-type: none">• To be encouraged to report any issues of sexual harassment. |
| 3 | Women Welfare Cell is to be constituted. <ul style="list-style-type: none">• WWC should ensure safety and security issues of the girls.• WWC would organize gender equity programmes and other activities to spread awareness. |
| 4 | Availability of Counselling services for psychological issues among students. <ul style="list-style-type: none">• Students will be guided to their mentors to discuss their problems. If need arises parents are also to be contacted. |

**Chairperson
(ICC)**

10th August, 2021

Hindustan College of Science & Technology, Farah, Mathura

OFFICE of THE INTERNAL COMPLAINTS COMMITTEE (ICC)

Annual Gender Sensitization Action Plan (2021-2022)

Implementation of the following will be attempted for gender sensitization among stakeholders of the University in 2021-22 year.

- ❖ Motivation to college to hold the gender equity sensitization events.
 - Awareness sessions to be conducted.
 - Sexual Harassment related workshops to be conducted.
- ❖ Ensuring the gender issues to be addressed in the courses.
 - Faculty members to be asked to discuss gender related issues during the lectures.
- ❖ Gender sensitization for new students in orientation session.
 - Orientation sessions to be held in college.
 - New students to be informed about ICC rules and procedures.
- ❖ Gender sensitization of Faculty in Induction programme.
 - Newly joined faculty members to be informed about the issues related to gender sensitization and sexual harassment.
 - ICC Rules and Procedures to be communicated to them.

Chairperson

Internal Complaints Committee (ICC)

29th July, 2020

Hindustan College of Science & Technology, Farah, Mathura

OFFICE OF THE INTERNAL COMPLAINTS COMMITTEE

Annual Gender Sensitization Action Plan 2020-21

Following steps will be implemented to promote gender equity in the University in the year 2020-21.

- Ensuring the gender equity events by the experts in every school.
 - ❖ Awareness sessions to be conducted in all Schools.
 - ❖ Skits and Workshops to be organized in all Schools on Gender Equity.
- Ensuring the preparation of Event Completion Reports (ECR) by the college.
- Concerns related to Digital literacy and online safety of women.
 - ❖ Experts to be invited to spread awareness about Digital literacy and online safety of women.
- Students orientation sessions related to gender sensitization to be organized.
 - ❖ New Student to be informed about ICC rules and procedures.
 - ❖ Female students to be made aware of ways of filing a complaint.

Chairperson

Internal Complaints Committee-ICC

22nd July, 2019

Hindustan College of Science & Technology, Farah, Mathura

OFFICE OF THE INTERNAL COMPLAINTS COMMITTEE

Annual Gender Sensitization Action Plan 2019-20

To promote the gender equity in the University following actions will be taken in the academic year 2019-2020.

| Action to be taken |
|---|
| <ul style="list-style-type: none">• Organizing gender sensitization sessions in college.❖ Awareness sessions to be conducted.❖ Orientation Programmes on Gender Equity to be organized for first year students. |
| <ul style="list-style-type: none">• To conduct awareness sessions for members of the Committee about sexual harassment laws and ICC procedures.❖ External Expert to be called for spreading awareness among Committee members about sexual harassment laws & ICC procedures. |
| <ul style="list-style-type: none">• Ensuring the display of name and contact details of the ICC members.❖ Boards mentioning name and contact details of ICC members to be displayed. |

Chairperson

Internal Complaints Committee-ICC

16th July, 2018

Hindustan College of Science & Technology, Farah, Mathura

OFFICE OF THE INTERNAL COMPLAINTS COMMITTEE

Annual Gender Sensitization Action Plan 2018-19

To promote the gender equity in the University following actions will be taken in the academic year 2018-2019.

Action to be taken

- Organizing gender sensitization sessions.
 - ❖ Awareness sessions to be conducted.
 - ❖ Orientation Programmes on Gender Equity to be organized for first year students.
- Motivating all the students to participate in the events.
 - ❖ Committee members to be requested to ensure the involvement of all students in Gender Equity events.
- Encouraging the students to report any matters of sexual harassment to the committee.
 - ❖ Committee members to encourage students that all matters of sexual harassment be reported to the committee.

Chairperson

Internal Complaints Committee-ICC

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022-23/03

Date:-01/12/2022

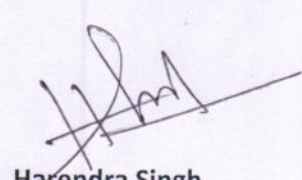
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on December 02, 2022 in the Chairman Conference room at 11:00 AM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Modify counseling format
- 3) Annual Gender Sensitization Action Plan
- 4) Student grievance policy document
- 5) E-Governance policy
- 6) The Institution ensures effective curriculum planning and delivery

Members of Committee present in the meeting

| | | |
|---|------------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. Ajay Sharma, HOD Biotech | Invitee member |


Dr. Harendra Singh

Director (Director, IQAC)
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/03

Date:-02/12/2022

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Modify counseling format
- 3) Annual Gender Sensitization Action Plan
- 4) Student grievance policy document
- 5) E-Governance policy
- 6) The Institution ensures effective curriculum planning and delivery

Members of Committee present in the meeting

| | | |
|----|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Richa Kapoor | (Member) |
| 9 | Dr. Vinod Kushwah | (Member) |
| 10 | Dr. Suruchi | (Member) |
| 11 | Mr. Sanjay Singh | (Member) |
| 12 | Mr. Anurag Bajpai | (Member) |
| 13 | Dr. Shankar Thawkar | (Member) |
| 14 | Dr. Ajay Sharma | (Invitee member) |

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1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

The meeting was held at 11:00 AM on 02/12/2022 in the Chairman Conference room, HCST.

- 1) Dean Academics has proposed the counseling file format. IQAC has reviewed the formats and suggestion of IQAC committee is incorporated in mentioned document.
- 2) Dean Student welfare Dr. Sandeep Agarwal has presented the Annual Gender Sensitization Action Plan and Student grievance policy document. IQAC has reviewed the document and suggested modification in documents. Dr. Sandeep is also requested to submit the document for further review and approval from IQAC.
- 3) Dr. Ajay Sharma has presented the document of the Institution ensures effective curriculum planning and delivery and Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. IQAC has reviewed the document and suggested the modification in it. Dr. Ajay is also requested to submit the modified document for further review and approval from IQAC
- 4) IQAC has drafted the E-governance policy document.



Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

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3. Impart outcome based education to facilitate students for their holistic development.

Counselling file format

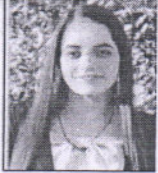
Step 1: login on ERP 192.168.100.20/simwebsgi/login

Step 2:- Click on Student

Step 3:- Click on Admission

Step 4: type student admission number/Roll number and search

Step 5: Click on Print DVS button. Student information form will be opened.

| | | | | | | | | | |
|----------------------------|--|---------------------------------|-------------------------|---|-----------------------|--------------------|-----------------|------------------|-------------------|
| Name | Sakshi Sharma | DOB | 20/01/2003 |  | | | | | |
| Father Name | Sunil Sharma | Marital Status | Single | | | | | | |
| Mother Name | Manisha Sharma | Domocile | | | | | | | |
| Gender : | Female | Religion | | | | | | | |
| Email : | sakshisharma11912@gmail.com | Caste | | | | | | | |
| Permanent Address | T1, 202 Varahi Apartment Shamsabad Road, Agra/ City AGRA/ State Uttar Pradesh /Pin 202001 | Category/Quota | General | | | | | | |
| Current Address | T1, 202 Varahi Apartment Shamsabad Road, Agra/ City AGRA / State Uttar Pradesh /Pin 202001 | Sub Cat/ Sub Quota | | | | | | | |
| | | Adm. Under | | | | | | | |
| | | Local Guardian Cont. No | | | | | | | |
| | | Phone | 9758260292 | | | | | | |
| | | Student Mobile | 8755170111 | | | | | | |
| G. Occupation Desg. | | | | | | | | | |
| Session | 2022 | Program | B.Tech(CS) | Adm.Sem. Sem I | Cur.Sem. Sem I | Fee Cat. | Direct | | |
| Adm.No | HCST22CS174 | Roll No | | Enroll. No | | Serial No | 29 | | |
| Adm. Date | 09/12/2022 | Adm. Through | Direct | Adm. Status/Sub Status | Active/Regular | Test Name | | | |
| Hostel (Y/N) No | | Mess (Y/N) No | | Transport (Y/N) No | | Test Rank | | | |
| Reg. No | 1221201178 | | | Group (hcs) | Section A4.1 | | | | |
| Qualification | College/Institute | Roll No | Board/University | Subjects | Medium | Year | %age | CGPA | Grade |
| 10th | 54200 -Amar Deep Sch Vaibhav Ngr, Firozabad | 5049645 | Cbse | All | | 2016 | 0.00 | 0.0 | |
| 12th | 54200 -Amar Deep Sch Vaibhav Ngr, Firozabad | 5653891 | Cbse | All | | 2018 | 54.83 | 0.0 | |
| Parent Details :- | | | | | | | | | |
| Particular | DOB | DOM | Qual_name | Qual% | Occ Name | Designation | Job Type | Org. Type | Ann Income |
| Father | | | | 0.00 | | | | | 0.00 |
| Mother | | | | 0.00 | | | | | 0.00 |
| Contact Details :- | | | | | | | | | |
| Particular | Mobile | E-mail | | | | | | | |
| Father | 9758260292 | | | | | | | | |
| Mother | 9758260292 | | | | | | | | |
| Guardian | 6397516556 | | | | | | | | |
| Emergency | 9758260292 | | | | | | | | |
| Student Official | 8755170111 | sakshisharma.hcs.cse22@qgei.org | | | | | | | |

Step 6: print this form.

Step 7: for Counselling record use attached format.

Counselling Record

| | To be filled by the Student in First Semester | To be filled by Counsellor (Semester wise) | | | | | | | |
|-------------------------|---|--|----|-----|----|---|----|-----|------|
| | | I | II | III | IV | V | VI | VII | VIII |
| Strength | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Remarks [By Counsellor] | | | | | | | | | |
| | To be filled by the Student in First Semester | To be filled by Counsellor (Semester wise) | | | | | | | |
| | | I | II | III | IV | V | VI | VII | VIII |
| Weakness | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Remarks [By Counsellor] | | | | | | | | | |
| Name of the Counsellor | | | | | | | | | |
| Signature of counsellor | | | | | | | | | |

| Date | Event | Sem. | Purpose | Action Taken | Sign. of Parent/ Student | Sign. of Counsellor |
|------|-------|------|---------|--------------|--------------------------|---------------------|
| | | | | | | |
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Sign. of First year Coordinator

Sign. of HOD

- Vision of the College**
 HEST strives to impart a holistic knowledge-centric environment to pave humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.
- Mission of the College**
1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
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 3. Impart outcome based education to facilitate students for their holistic development.

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| | To be filled by the Student in First Semester | To be filled by Counsellor (Semester wise) | | | | | | | |
|-------------------------|---|--|----|-----|----|---|----|-----|------|
| | | I | II | III | IV | V | VI | VII | VIII |
| Strength | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Remarks (By Counsellor) | | | | | | | | | |
| | To be filled by the Student in First Semester | To be filled by Counsellor (Semester wise) | | | | | | | |
| | | I | II | III | IV | V | VI | VII | VIII |
| Weakness | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Remarks (By Counsellor) | | | | | | | | | |
| Name of the Counsellor | | | | | | | | | |
| Signature of counsellor | | | | | | | | | |

| Date | Event | Sem. | Purpose | Action Taken | Sign. of Parent/Student | Sign. of Counsellor |
|------|-------|------|---------|--------------|-------------------------|---------------------|
| | | | | | | |
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Sign. of First year Coordinator

Sign. of HOD

Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022-23/ 2

Date:-28/09/2022

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on September 30, 2022 in the Chairman Conference room at 01:40 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Finalization of answer sheets format and question paper format of internal examinations.
- 3) Modification in Feedback form for students on curriculum, programme, T&L, evaluation, and other facilities
- 4) Planning to conduct bridging courses and value added courses for first year newly admitted students for session 2022-2023

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura
Dr. Harendra Singh
(Director, IQAC)

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HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/ 2

Date:-30/09/2022

Venue: - Director office, HCST

Agenda of the Meeting

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Finalization of answer sheets format and question paper format of internal examinations.
- 3) Modification in Feedback form for students on curriculum, programme, T&L, evaluation, and other facilities
- 4) Planning to conduct bridging courses and value added courses for first year newly admitted students for session 2022-2023

Members of Committee present in the meeting

| | | |
|----|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Richa Kapoor | (Member) |
| 9 | Dr.Vinod Kushwah | (Member) |
| 10 | Dr. Suruchi | (Member) |
| 11 | Mr. Sanjay Singh | (Member) |

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| | | |
|----|--------------------------|-----------------------------|
| 12 | Mr. Anurag Bajpai | (Member) |
| 13 | Dr. Shankar Thawkar | (Member) |
| 14 | Mr. Naveen Saxena | (Nominee from stakeholders) |
| 15 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

The meeting was held at 01:40:00 PM on 30/09/2022 in the office of Director, HCST. Following points are discussed.

- 1) In view of examination reform procedure of AICTE, Modified question paper format for class test-2 and onward internal examination has been proposed by Dean Academics and after minor changes IQAC approved the attached format. New answer sheet format has been approved by IQAC.
- 2) Assistant Dean Academics has proposed the Planning to conduct bridging courses and value-added courses for first year newly admitted students for session 2022-2023.
- 3) To cover the educational concept gap in core subjects, first year coordinator Dr. Suruchi must plan the bridging course for science courses, Mathematics. Dr. Suruchi can take support from respective department HODs for execution of bridging courses.
- 4) One value added course from AI for engineers/Emerging trends in engineering must be conducted from 15 Oct-2022 to 10 November 2022 and maintain the students attendance record.
- 5) IQAC has discussed the student feedback form on curriculum, programme, T&L, evaluation, and other facilities and changes has been approved and for 2022-23 academic year, feedback will be collected as per approved format.
- 6) Assistant Dean Academics has informed that he will collect the feedback from students through google form.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

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CLASS TEST 20...20.....

T1/T2/T3 **Sl. No.**
Hindustan College of Science & Technology
 Agra- Delhi Highway (NH-2) Farah
 Distt, Mathura-281122, Uttar Pradesh

Name of Institute/College
 (For Office use Only)

Affix Seal of Institute/ College

To be filled by the Examinee

| | | | | | | | | | | | |
|--------------------------|-----------------|--|--|--|--|--|--|--|--|--|--|
| COURSE | | | | | | | | | | | |
| BRANCH | | | | | | | | | | | |
| SEMESTER /SECTION | | | | | | | | | | | |
| NAME OF SUBJECT | | | | | | | | | | | |
| SUBJECT CODE | PAPER ID | | | | | | | | | | |
| DATE | | | | | | | | | | | |

| | | | | | | | | | | | | | | | |
|---------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Roll No In figures | | | | | | | | | | | | | | | |
| Roll No In Words | | | | | | | | | | | | | | | |
| Facsimile of the center Spudt. | | | | | | | | | | | | | | | |

Checked the entries made by the students

(Signature of invigilator in full)

I have seen the evaluated class test answer book

(Signature of Student in full)

- Note: 1.** Test answer books are to be returned to Dr. APJ Abdul Kalam Tech. University Lucknow after evaluation. The evaluation will be randomly scrutinized on the basis of performance in University end semester Examination
- 2.** Use both sides of the answer book to write the answer. No additional answer sheet shall be provided.

Marks Obtained (To be filled by the Subject Teacher)
Section A Section B Section C

| COs ↓ Marks → | A1 | A2 | A3 | A4 | A5 | A6 | B1 | B2 | B3 | B4 | B5 | C1 | C2 | C3 | Total |
|------------------------|-------------------|----|----|----|----|----|-----------------|----|----|----|----|----|----|----|-------|
| | | | | | | | | | | | | | | | 30 |
| CO 1 | | | | | | | | | | | | | | | |
| CO 2 | | | | | | | | | | | | | | | |
| CO 3 | | | | | | | | | | | | | | | |
| CO 4 | | | | | | | | | | | | | | | |
| CO 5 | | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | | | |
| | In figures | | | | | | In Words | | | | | | | | |
| Maximum Marks | | | | | | | | | | | | | | | |
| Marks Obtained | | | | | | | | | | | | | | | |

Signature of Subject Teacher

PRE UNIVERSITY TEST 20...20.....

Sl. No.

Hindustan College of Science & Technology
 Agra- Delhi Highway (NH-19) Farah,
 Distt - Mathura-281122, Uttar Pradesh

Name of Department
 (For Office use Only)

Affix Seal of Department

To be filled by the Examinee

| | | | | | | | | | | | |
|------------------------|-----------------|--|--|--|--|--|--|--|--|--|--|
| COURSE | | | | | | | | | | | |
| BRANCH | | | | | | | | | | | |
| SEMESTER | | | | | | | | | | | |
| NAME OF SUBJECT | | | | | | | | | | | |
| SUBJECT CODE | PAPER ID | | | | | | | | | | |
| DATE | | | | | | | | | | | |

| | | | | | | | | | | | | | | |
|---------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Roll No In figures | | | | | | | | | | | | | | |
| Roll No In Words | | | | | | | | | | | | | | |

Checked the entries made by the students

(Signature of invigilator in full)

I have seen the evaluated answer book

(Signature of Student in full)

Marks Obtained (To be filled by the Subject Teacher)

| Q.No ↓ → | CO 1 | CO 2 | CO 3 | CO 4 | CO 5 | CO 6 | Total |
|-------------------------------------|------|------|------|------|------|------|-------|
| CO's | | | | | | | |
| A1 | | | | | | | |
| A2 | | | | | | | |
| A3 | | | | | | | |
| A4 | | | | | | | |
| A5 | | | | | | | |
| A6 | | | | | | | |
| A7 | | | | | | | |
| A8 | | | | | | | |
| A9 | | | | | | | |
| A10 | | | | | | | |
| B1 | | | | | | | |
| B2 | | | | | | | |
| B3 | | | | | | | |
| B4 | | | | | | | |
| B5 | | | | | | | |
| C1 | | | | | | | |
| C2 | | | | | | | |
| C3 | | | | | | | |
| C4 | | | | | | | |
| C5 | | | | | | | |
| Total | | | | | | | |
| Marks Obtained | | | | | | | |
| Maximum Marks | | | | | | | |
| Signature of Subject Teacher | | | | | | | |

Hindustan College of Science & Technology (064)

Department of

Pre University Test (PUT)

Subject Name with code.....

Max Marks.....

Sem. /Section.....

Time.....

Course Name:

Course Outcomes (COs):

At the end of the course the student should be able to:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

| Q. No. | Question | Marks | CO | Bloom's Knowledge Level (KL) |
|--|----------|-------|----|------------------------------|
| Section A Attempt All the parts (No Choice) | | | | (10X2 = 20) |
| A1 | | 2 | | |
| A2 | | 2 | | |
| A3 | | 2 | | |
| A4 | | 2 | | |
| A5 | | 2 | | |
| A6 | | 2 | | |
| A7 | | 2 | | |
| A8 | | 2 | | |
| A9 | | 2 | | |
| A10 | | 2 | | |
| Section B Attempt Any 03 Questions from this section (3 questions out of 5) | | | | (3X10 =30) |
| B1 | | 10 | | |
| B2 | | 10 | | |
| B3 | | 10 | | |
| B4 | | 10 | | |
| B5 | | 10 | | |
| Section C Attempt All Questions (Internal choices are applicable) | | | | (5X10 =50) |
| C1 | | 10 | | |
| | OR | | | |
| C1 | | 10 | | |
| C2 | | 10 | | |
| | OR | | | |
| C2 | | 10 | | |
| C3 | | 10 | | |

| | | | | |
|----|----|----|--|--|
| | OR | | | |
| C3 | | 10 | | |
| C4 | | 10 | | |
| | OR | | | |
| C4 | | 10 | | |
| C5 | | 10 | | |
| | OR | | | |
| C5 | | 10 | | |

MARKS DISTRIBUTION AS PER BLOOM'S LEVEL

K1= K2= K3=
K4= K5= K6=

MARKS DISTRIBUTION AS PER COURSE OUTCOMES

CO1: Marks= CO2: Marks=
CO3: Marks= CO4: Marks=
CO5: Marks= CO6: Marks=

- CO – Course Outcomes
- Bloom's Knowledge Level (KL) – Bloom's Taxonomy Levels
(1- Remembering, 2- Understanding, 3 – Applying, 4 – Analyzing, 5 -Evaluating,
6 - Creating)

New format

| FEEDBACK FROM STUDENTS | | | | | | |
|------------------------|--|--------------------|-----------|-------------|-------------|----------------------|
| Sl.No | Parameter | Strongly Agree (5) | Agree (4) | Neutral (3) | Disagree(2) | Strongly Disagree(1) |
| 1 | HCST college is well maintained and its ambience is conducive for academic activities | | | | | |
| 2 | HCST has good canteen, clean water and sanitation facilities | | | | | |
| 3 | HCST provides a stress free and safe and healthy environment to pursue your academic interests | | | | | |
| 4 | HCST provides adequate classroom and laboratory infrastructure facilities to meet all the academic activities | | | | | |
| 5 | HCST Students are provided with additional value added and professional development courses | | | | | |
| 6 | The curriculum and the syllabus of the program at HCST provide adequate knowledge and technical competency to the students to succussed in the industry as well as for pursuing higher education | | | | | |
| 7 | HCST teachers promote high standards of teaching and learning methodologies to impart good problem solving and design and development skills | | | | | |
| 8 | Teaching staff at HCST is well qualified, empathetic, cooperative and supportive | | | | | |
| 9 | Teachers at HCST encourages to student interactions in the class | | | | | |
| 10 | Evaluation system at HCST is transparent and grievance management system is efficient and time bound | | | | | |
| 11 | HCST promotes holistic development of the students by encouraging students to participate in all extra and co-curricular activities | | | | | |

8/1/22

Old format

Hindustan College of Science & Technology, Farah, Mathura

IQAC Feedback Form for Students

(On Curriculum, Program, Teaching-Learning and Evaluation)

HCST Admission No:

Year of Admission

Session:

Program/ Branch:

5-Excellent, 4-Very Good, 3-Good, 2-Fair, 1-Poor

| S. No. | Parameter | 5 | 4 | 3 | 2 | 1 |
|--------|--|---|---|---|---|---|
| 1 | Curriculum and Syllabi of the Courses | | | | | |
| 2 | Extent of Syllabi covered in the class | | | | | |
| 3 | Delivery of content by faculty members in the class | | | | | |
| 4 | Usage of teaching aids and ICT in the class by faculty to facilitate teaching | | | | | |
| 5 | Fairness in the assessment processes (MT, PUT, Quiz, Assignments, etc.) | | | | | |
| 6 | Timely announcement of examination results | | | | | |
| 7 | Opportunity for students to participate in internship/Industrial visit/field visit | | | | | |
| 8 | Opportunities for learning outside classes (guest lectures, seminars, workshop, value added programmes, conferences, competitions) | | | | | |
| 9 | Overall Learning Experience | | | | | |

Additional Comments / suggestions:

Signature with Name:

Date:

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022-23/ 1

Date:-10/07/2022

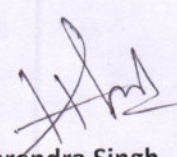
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 12, 2022 in the Chairman Conference room at 11:00 AM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) To finalize the Academic calendar of ODD semester (2022-2023)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
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HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/ 1

Date: 12/07/2022

Venue: - Chairman office, HCST

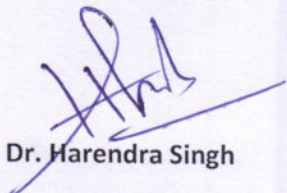
Agenda of the Meeting

- 1) To finalize the Academic calendar of ODD semester (2022-2023)

Members of Committee present in the meeting

| | | |
|----|--------------------------|----------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | (Management Nominee) |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Mr. Vijay Katta | (Secretary) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Dr. Suruchi | (Member) |
| 10 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

The meeting was held at 11:00 AM on 12/07/2022 in the Chairman Conference room, HCST. Dean Academics has proposed the tentative calendar for ODD semester of academic year 2022-2023. IQAC has reviewed the calendar and suggestion of IQAC committee is incorporated in Academic calendar. Prof. V.K. Sharma has discussed the management plan across the SGI group. It is also discussed to modify the IQAC committee.


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(Director, IQAC)
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HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2022-23
(For 3rd, 5th & 7th Semester)

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|------------------|--|----------------------|--------------------------|-----------------------------------|--|----------|
| August 2022 | 7 | 1 8 | 2 9 Muharram | 3 10 | 4 11 | 5 12 Raksha Bandhan | 6 13 |
| | 14 | 15 Swatantrata Diwas | 16 | 17 | 18 Janmashtami | 19 Registration of III, V & VII Sem. (B.Tech.) | 20 |
| | 21 | 22 Commencement of Classes III, V & VII Sem. (B.Tech.) | 23 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | 31 | | | |
| September 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 CT-1 | 23 CT-1 | 24 CT-1 |
| | 25 | 26 | 27 | 28 CR's Meeting-III Sem. | 29 CR's Meeting-V Sem | 30 CR's Meeting-VII Sem. | |
| October 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 2 Gandhi Jayanti | 3 | 4 Mahanavmi | 5 Duseehra | 6 | 7 | 8 |
| | 9 * Id-E-Milad | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 Diwali | 25 | 26 Govardhan Puja | 27 Bhai Dooj | 28 CT-2 | 29 CT-2 |
| 30 | 31 CT-2 | | | | | | |
| November 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 6 | 7 | 8 Guru Nanak Jayanti | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 Guru Teg Bahadur Shaheed Diwas | 25 # PUT | 26 # PUT |
| | 27 | 28 # PUT | 29 # PUT | 30 # PUT | | | |
| December 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 4 | 5 | 6 | 7 | 8 # PUT | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 Christmas Day | 26 | 27 | 28 | 29 Guru Govind Singh Jayanti | 30 | 31 |
| January 2023 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 Gantantra Diwas | 27 | 28 |
| 29 | 30 | 31 | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.
- ✓ CT-1, CT-2 & PUT will be conducted after completing 1/3rd, 2/3rd & complete syllabus respectively.
- ✓ As per AKTU, minimum attendance required to appear in CT-1, CT-2 & PUT will be 70%, 75% & 75% respectively from official date of registration.

Dr. Rajeev Kumar Upadhyay
Director

Mr. Vijay Katta
Assistant Dean Academics

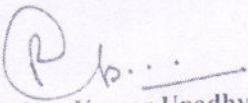
HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2022-23
(For 3rd, 5th & 7th Semester)

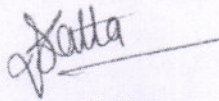
| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|---------------------------------------|---|--|---|--|--|---|
| August 2022 | 7 | 8 | 9 *Muharram | 10 | 11 | 12 Raksha Bandhan | 13 Registration of VII Sem. (B.Tech.) |
| | 14 | 15 Swatantrata Diwas | 16 Commencement of Classes VII Sem. (B.Tech.) | 17 Aptitude Workshop start for VII sem. | 18 | 19 Janmashtami | 20 |
| | 21 Aptitude Workshop end for VII sem. | 22 | 23 | 24 | 25 | 26 | 27 Registration of III & V Sem. (B.Tech.) |
| | 28 | 29 Commencement of Classes for III & V Sem. (B.Tech.) & National Sports Day | 30 | 31 | | | |
| | | | | | | | |
| September 2022 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | 18 | 19 CR's Meeting-VII Sem. | 20 CR's Meeting-V Sem | 21 CR's Meeting-III Sem. | 22 | 23 | 24 |
| | 25 | 26 CT-1 | 27 CT-1 | 28 CT-1 | 29 | 30 | |
| | | | | | | | |
| October 2022 | 2 Gandhi Jayanti | 3 | 4 Mahanavmi | 5 Dussehra | 6 | 7 CT-1 marks upload on ERP | 8 |
| | 9 *Id-E-Milad | 10 | 11 | 12 | 13 | 14 | 15 Innovation Day |
| | 16 | 17 CR's Meeting-VII Sem. | 18 CR's Meeting-V Sem | 19 CR's Meeting-III Sem | 20 | 21 | 22 |
| | 23 | 24 Diwali | 25 | 26 Govardhan Puja | 27 *Idha Dooj | 28 | 29 CT-2 |
| | 30 | 31 CT-2 | | | | | |
| November 2022 | 6 | 7 | 8 Guru Nanak Jayanti | 9 CT-2 marks upload on ERP | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 Guru Teg Bahadur Shaheed Diwas | 25 | 26 |
| | 27 | 28 | 29 | 30 | | | |
| | | | | | | | |
| December 2022 | 4 | 5 # PUT | 6 # PUT | 7 # PUT | 8 | 9 #AKTU Practical exam Start (V & VII Sem) | 10 |
| | 11 | 12 | 13 | 14 | 15 # End Semester theory Exam start for V & VII sem. | 16 PUT marks upload on ERP | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 Christmas Day | 26 | 27 | 28 | 29 Guru Govind Singh Jayanti | 30 | 31 |
| | | | | | | | |
| January 2023 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 # End Semester theory Exam start for I & III sem. | 25 | 26 Gantantra Diwas | 27 | 28 |
| | | | | | | | |

| | 29 | 30 | 31 | | | | |
|---------------|--------|--------|---------|-----------|----------|--------|----------|
| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 1 | 2 | 3 | 4 |
| February 2023 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon/Local celebration date
- ✓ # Subjected to AKTU Examination.
- ✓ CT-1, CT-2 & PUT will be conducted after completing 1/3rd, 2/3rd & complete syllabus respectively.
- ✓ As per AKTU, minimum attendance required to appear in CT-1, CT-2 & PUT will be 70%, 75% & 75% respectively from official date of registration.
- ✓ Before CR meeting general online feedback must be conducted.
- ✓ Book Distribution must be start from the next day of registration.
- ✓ Each department must prepare the departmental academic calendar & submit to DA office.
- ✓ Evaluate answer sheets and show them to students within 7 days of completion of the subject paper..
- ✓ Display the solution to the students of CT-1, CT-2 & PUT after complete the examination.


Dr. Rajeev Kumar Upadhyay
Director


Mr. Vijay Katta
Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-22/7

Date:-01/07/2022

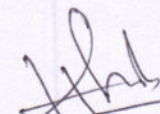
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 02, 2022 at Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) Review of IQAC
- 3) Question paper format for CTs

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-22/7

Date: -02/07/2022

Venue: - Chairman Conference room

Agenda of the Meeting

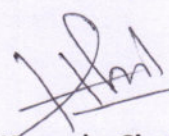
- 1) Endorsement of the previous meeting
- 2) Review of IQAC
- 3) Question paper format for CTs

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |

The meeting was held at 01:30 PM on 02/07/2022.

1. Mr. Ankur Saxena, student nominee member of IQAC has appeared in the final year examination. IQAC has appreciate him. It is also requested to Director, HCST to reform IQAC.
2. Question paper formats for class test (CTs) is proposed by Dean Academics and IQAC has approved it.


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Hindustan College of Science & Technology (064)

Department of

Class Test-X (CT-X)

Subject Name with code.....

Max Marks.....

Sem. /Section.....

Time.....

Course Name:

Course Outcomes (COs):

At the end of the course the student should be able to:

- 1.
- 2.
- 3.
- 4.
- 5.

| Q. No. | Question | Marks | CO | Bloom's Knowledge Level (KL) |
|---|----------|--------------------|----|------------------------------|
| Section A Attempt <u>All</u> the parts (No Choice | | (6X1 = 06) | | |
| A1 | | 1 | | |
| A2 | | 1 | | |
| A3 | | 1 | | |
| A4 | | 1 | | |
| A5 | | 1 | | |
| A6 | | 1 | | |
| Section B Attempt <u>any 03</u> Questions from this section. | | (3X5 =15) | | |
| B1 | | 5 | | |
| B2 | | 5 | | |
| B3 | | 5 | | |
| B4 | | 5 | | |
| B5 | | 5 | | |
| Section C Attempt <u>any 02</u> Questions from this section | | (2X4.5 =09) | | |
| C1 | | 4.5 | | |
| C2 | | 4.5 | | |
| C3 | | 4.5 | | |

• CO – Course Outcomes

• Bloom's Knowledge Level (KL) – Bloom's Taxonomy Levels (K1- Remembering, K2- Understanding, K3 – Applying, K4 – Analyzing, K5 – Evaluating, K6 - Creating).

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-22/6

Date:-10/06/2021

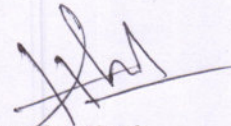
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 11, 2022 at Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from stakeholders (2021-2022)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-22/06

Date: -11/06/2022

Venue: - Chairman Conference room

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from stakeholders (2021-2022)

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 9 | Mr. Anurag Sharma | Alumni Member |

The meeting was held at 01:30 PM on 11/06/2022.

1. Assistant Dean Academics, Mr. Vijay Katta has collected feedback from students on curriculum, program, teaching learning and evaluation through ERP between May10- May 20, 2022. IQAC has reviewed the suggestion of students, overall rating and improvement is suggested in attached ATR.
2. Dean Faculty, Dr. Harendra Singh has collected faculty feedback has collected feedback from faculty members. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR.
3. Dr. Shankar Thawkar, Alumni Coordinator has collected feedback from alumni. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR.

4. Mr. Sharma, Assistant registrar has collected feedback from staff. IQAC has reviewed the suggestion of staff members, overall rating and improvement is suggested in attached ATR.
5. All ATR reports have been forwarded to Director HCST for review.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Office Note

HCST/IQAC/2021-22/office note-1

Date: -13/06/2022

To,
The Director,
Hindustan College of Science and Technology,
Farah

Regarding: Suggestions on feedback collected from stakeholders of HCST.


Sir,

For the academic year 2021-2022, IQAC has collected feedback from students, faculty and staff members and alumni of the college.

Herewith, I attach the IQAC observation on feedbacks.

You are requested to kindly consider it for necessary action.

Thanks


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science and Technology

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-2022/05

Date:-27/05/2022

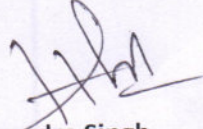
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on May 28, 2022 in the Director Office at 01:40 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To finalize the question paper format for Pre-University Test for academic year 2021-22

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-2022/05

Date:-28/05/2022

Venue: - Director office, HCST

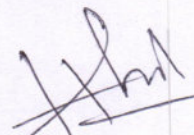
Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To finalize the question paper format for Pre-University Test for academic year 2021-22

Members of Committee present in the meeting

| | | |
|---|--------------------------|------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson,IQAC |
| 2 | Dr. Harendra Singh | (Director,IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Vijay Katta | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. R.K.Tiwari | Invitee member |

The meeting was held at 01:40:00 PM on 28/05/2022 in the office of Director, HCST. In view of examination reform procedure of AICTE, Modified question paper format has been reviewed and approved by IQAC.


Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Hindustan College of Science & Technology (064)

Department of

Pre University Test (PUT)

Subject Name with code.....

Max Marks.....

Sem. /Section.....

Time.....

Course Name:

Course Outcomes (COs):

At the end of the course the student should be able to:

- 1.
- 2.
- 3.
- 4.
- 5.

| Q. No. | Question | Marks | CO | PO | RBTL | PI code |
|--|----------|--------------------|----|----|------|---------|
| Section A Attempt All the parts (No Choice) | | (10X2 = 20) | | | | |
| A1 | | 2 | | | | |
| A2 | | 2 | | | | |
| A3 | | 2 | | | | |
| A4 | | 2 | | | | |
| A5 | | 2 | | | | |
| A6 | | 2 | | | | |
| A7 | | 2 | | | | |
| A8 | | 2 | | | | |
| A9 | | 2 | | | | |
| A10 | | 2 | | | | |
| Section B Attempt any 03 Questions from this section (3 questions out of 5) | | (3X10 =30) | | | | |
| B1 | | 10 | | | | |
| B2 | | 10 | | | | |
| B3 | | 10 | | | | |
| B4 | | 10 | | | | |
| B5 | | 10 | | | | |
| Section C Attempt all Questions (Internal choices are applicable) | | (5X10 =50) | | | | |
| C1 | | 10 | | | | |
| | OR | | | | | |
| C1 | | 10 | | | | |
| C2 | | 10 | | | | |
| | OR | | | | | |
| C2 | | 10 | | | | |
| C3 | | 10 | | | | |
| | OR | | | | | |
| C3 | | 10 | | | | |

| | | | | | | |
|----|----|----|--|--|--|--|
| C4 | | 10 | | | | |
| | OR | | | | | |
| C4 | | 10 | | | | |
| C5 | | 10 | | | | |
| | OR | | | | | |
| C5 | | 10 | | | | |

MARKS DISTRIBUTION AS PER BLOOM'S LEVEL

L1= %

L2= %

L3= %

L5= %

MARKS DISTRIBUTION AS PER COURSE OUTCOMES

CO1: Marks

CO2: Marks

CO3: Marks

CO4: Marks

CO5: Marks

- CO – Course Outcomes
- PO – Program Outcomes;
- RBTL – Revised Bloom’s Taxonomy Levels (1- Remembering, 2- Understanding, 3 – Applying, 4 – Analyzing, 5 – Evaluating, 6 - Creating)
- PI Code – Performance Indicator Code

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-2021/04

Date:-10/02/2022

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on February 11, 2022 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NIRF data review

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-21/04

Date: -11/02/2022

Venue: - Chairman office, HCST

Agenda of the Meeting


- 1) Endorsement of previously meeting
- 2) NIRF data review

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 12:00 noon on 11/02/2022.

1. Mr. Vijay Katta has given the final presentation to IQAC members regarding final data sheets.
2. Data submission sheet has been reviewed. As per observation, data collected is correct.
3. NIRF-2022 data has been uploaded according to suggestions of IQAC committee.
4. It is observed that, we have very less patents.



Dr. Harendra Singh

(Director, IQAC)

Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-2022/3

Date: -27/01/2022


All The IQAC members and invitee members are here by informed that IQAC meeting will be held on January 29, 2022 in Chairman Conference room at 1:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2021-2022 (EVEN Semester)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-2022/03

Date: -29/01/2022

Venue: - Chairman Conference room

Agenda of the Meeting

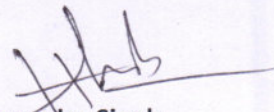
- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2021-2022 (EVEN Semester)

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |
| 8 | Mr. Kapil Gupta | (Member) |

Following points were discussed in meeting held at 01:30 PM on 29/01/2022.

- 1) DA has prepared the academic calendar for even semester of academic year 2021-22.
- 2) University has not uploaded modified academic calendar. Initial dates for start of even semester are deviated.
- 3) DA has shown two separate calendars to avoid confusion among the students. One for 6th and 8th semester and another for 2nd and 4th semester.
- 4) After Discussion IQAC has accepted above.
- 5) Tentative academic calendar has been approved. It may be change with respect to guidelines from AKTU. Tentative PUT dates has been mentioned in academic calendar. It is subjected to AKTU examination dates. This semester has less academic activity days. So it is advised not to conduct Gyan jyoti and avoid students engagement in other activities.



Dr. Harendra Singh

(Director, IQAC)
Director

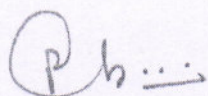
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2021-22
(For 2nd & 4th Semester)

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------|------------------------|---|---|-----------|-------------------------|--|----------|
| April 2022 | | 4 | 5 | 6 | 7 | 8 Registration of II & IV Sem. (B.Tech.) | 9 |
| | 10 Ram Navami | 11 Commencement of Classes II & IV Sem. (B.Tech.) | 12 | 13 | 14 Dr. Ambedkar Jayanti | 15 Good Friday | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| May 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 *Ramzan Id / *Eid- Ul-Fitar | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 CT-1 | 13 CT-1 | 14 CT-1 |
| | 15 | 16 Buddha Purnima | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 29 | 30 | 31 | | | | |
| June 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 5 | 6 CT-2 | 7 CT-2 | 8 CT-2 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 #PUT | | |
| July 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 3 | 4 #PUT | 5 #PUT | 6 #PUT | 7 | 8 #PUT | 9 #PUT |
| | 10 *Id-U-Jaha (Bakrid) | 11 #AKTU Practical Exam start. (Tentative) | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 #AKTU Theory Exam start. (Tentative) | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | 31 | | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.



Dr. Rajeev Kumar Upadhyay
Director



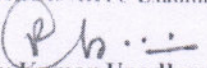
Mr. Vijay Katta
Assistant Dean Academics


HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2021-22
(For 6th & 8th Semester)

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------|-------------------------|--|--|------------------------------------|-----------------------------------|----------------|-------------------|
| February 2022 | | | 1 Registration of VI & VIII Sem. (B.Tech.) | 2 | 3 | 4 | 5 GATE exam Start |
| | 6 | 7 Commencement of Classes VI & VIII Sem. (B.Tech.) | 8 Local Election | 9 Local Election | 10 Local Election | 11 | 12 |
| | 13 GATE exam End | 14 | 15 Hazrat Ali B.Day | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 Science day | | | | | |
| | | | | | | | |
| March 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 Maha Shivratri | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 CT-1 | 17 Holika Dahan | 18 Holi | 19 Holi |
| | 20 | 21 CT-1 | 22 CT-1 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 Last date for upload CT-1 Marks | 31 | | |
| April 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 Ram Navami | 11 | 12 | 13 | 14 Dr. Ambedkar Jayanti | 15 Good Friday | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 CT-2 | 26 CT-2 | 27 CT-2 | 28 | 29 | 30 |
| May 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 *Ramzan Id/ *Eid- Ul-Fitar | 4 | 5 Last date for upload CT-2 Marks | 6 Gyan Jyoti | 7 Gyan Jyoti |
| | 8 | 9 | 10 | 11 # PUT | 12 # PUT | 13 # PUT | 14 # PUT |
| | 15 | 16 Buddha Purnima | 17 # PUT | 18 # PUT | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 # End Semester exam | 26 | 27 | 28 |
| | 29 | 30 | 31 | | | | |
| June 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 1 | 2 | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | | |
| July 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | 1 | 2 |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 *Id-Ul-Juha (Bakrid) | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.


Dr. Rajeev Kumar Upadhyay
 Director


Mr. Vijay Katta
 Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-2022/2

Date: -18/09/2021

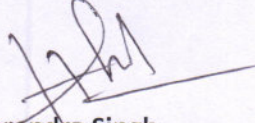
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on September 20, 2021 in Chairman Conference room at 1:30 PM. All committee members are requested to present in meeting. Kindly follow COVID-19 guidelines.

Agenda of the Meeting

- 1) Endorsement of Previous meeting
- 2) Tentative Academic Calendar of first year for 2021-2022 (ODD Semester)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-2022/02

Date: -20/09/2021

Venue: - Chairman Conference room

Agenda of the Meeting

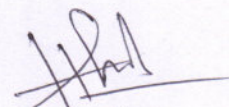
- 1) Endorsement of Previous meeting
- 2) Tentative Academic Calendar of first year for 2021-2022 (ODD Semester)

Members of Committee present in the meeting

| | | |
|---|---------------------------|----------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Mr. Kapil Gupta | (Member) |
| 4 | Dr. Suruchi | (Member) |
| 5 | Dr. Sandeep Agrawal | (Member) |
| 6 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 01:30 PM on 20/09/2021.

- 1) Tentative academic calendar for first year has been prepared by Dean academics. IQAC has reviewed it and suggested to conduct orientation day on October 1, 2021 so that after induction programs, classes will start as per AKTU guidelines.
- 2) It is advised to first year coordinator to prepare sections accordingly.



Dr. Harendra Singh

(Director, IQAC)

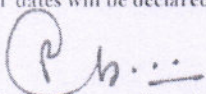
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR 1st SEMESTER: 2021-22

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|-------------------|--|------------------------------------|--|-----------------------|---|--|
| September 2021 | 5 Teacher's Day | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 Engineer's Day | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | | |
| October 2021 | | | | | | 1 Orientation Program/Induction program Start for 1 st Semester. | 2 Gandhi Jayanti |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 Mahanavmi | 15 Dussehra / Innovation Day | 16 Completion of Induction Program End for 1 st Semester. |
| | 17 | 18 Classes Start of 1 st Semester | 19 ID-E-Milad | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | 31 | | | | | | |
| November 2021 | | 1 | 2 | 3 Mid-Semester Break Starts. (Chaturdashi) | 4 Diwali | 5 Govardhan Puja | 6 Bhai Dooj Mid Semester Break Ends |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 Children's day | 15 | 16 | 17 | 18 | 19 Guru Nanak Jayanti | 20 CT-1 |
| | 21 | 22 CT-1 | 23 CT-1 | 24 | 25 | 26 | 27 |
| | 28 | 29 | 30 | | | | |
| December 2021 | | | | 1 | 2 | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 Foundation Day SGI | 17 | 18 CT-2 |
| | 19 | 20 CT-2 | 21 CT-2 | 22 | 23 | 24 | 25 Christmas Day |
| | 26 | 27 | 28 Mathematics Day | 29 | 30 | 31 | |
| January 2022 | | | | | | | |
| | 2 | 3 | 4 # End Sem. Theory Exam Starts | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 Republic Day | 27 | 28 | 29 |
| | 30 | 31 | | | | | |
| February 2022 | | | | | | | |
| | | | 1 # End Sem. Practical Exam Starts | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 Hazarat Ali's Birthday | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 Science day | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.
- ✓ PUT dates will be declared later.



Dr. Rajeev Kumar Upadhyay
Director



Mr. Vijay Katta
Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2021-2022/1

Date: -02/08/2021

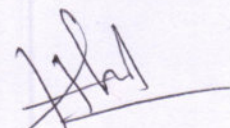
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on August 03, 2021 in Chairman Conference room at 1:30 PM. All committee members are requested to present in meeting. Kindly follow COVID-19 guidelines.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2021-2022 (ODD Semester)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2021-2022/01

Date: -03/08/2021

Venue: - Chairman Conference room

Agenda of the Meeting

- 1) Endorsement of the Previous Meeting
- 2) Tentative Academic Calendar for 2021-2022 (ODD Semester)

Members of Committee present in the meeting

| | | |
|---|---------------------------|----------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 01:30 PM on 03/08/2021.

- 1) Classes will be conducted as per the guideline of AKTU.
- 2) University academic calendar is published on April 18, 2021. DA has prepared the academic calendar for odd semester of academic year 2021-22.
- 3) Tentative academic calendar has been approved. It may be change with respect to guidelines from AKTU. Classes of 4th year will start from September 01, 2021. And for 2nd and 3rd year will start from September 13, 2021. Tentative PUT dates has been mentioned in academic calendar. It is subjected to AKTU examination dates.
- 4) Mode of Class test will be notified by Dean Academics.
- 5) Classes must be conducted as per the COVID-19 guidelines.


Dr. Harendra Singh

(Director, IQAC)

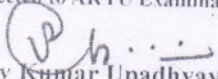
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura


HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2021-22
(For 3rd, 5th & 7th Semester)

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|-------------------|--|---|---|---|--|--|
| September 2021 | | | | 1 Registration of VII Sem. (B.Tech.) | 2 Commencement of Classes of VII Sem. (B.Tech.) | 3 | 4 |
| | 5 Teacher's Day | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 Registration of III, V Sem. (B.Tech.) | 14 Commencement of Classes of III, V Sem. (B.Tech.) | 15 Engineer's Day | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | | |
| October 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | 1 Orientation Program for 1st Sem. & Classes for Lateral Entry (B.Tech.) | 2 Gandhi Jayanti |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 Mahanavmi | 15 Dussehra / Innovation Day | 16 CT-1 |
| | 17 | 18 CT-1 | 19 ID-E-Milad | 20 CT-1 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | |
| November 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 | 2 | 3 Mid Semester Break Starts (Chaturdashi) | 4 Diwali | 5 Govardhan Puja | 6 Bhai Dooj Mid Semester Break Ends |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 Children's day | 15 | 16 | 17 | 18 | 19 Guru Nanak Jayanti | 20 |
| | 21 | 22 | 23 | 24 | 25 CT-2 | 26 CT-2 | 27 CT-2 |
| 28 | 29 | 30 | | | | | |
| December 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 Foundation Day SGI | 17 | 18 |
| | 19 | 20 # PUT | 21 PUT | 22 PUT | 23 PUT | 24 PUT | 25 Christmas Day |
| | 26 | 27 PUT | 28 Mathematics Day | 29 | 30 | 31 | |
| January 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 2 | 3 | 4 # End Sem. Theory Exam Starts | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 Republic Day | 27 | 28 | 29 |
| 30 | 31 | | | | | | |
| February 2022 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 # End Sem. Practical Exam Starts | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 Hazrat Ali's Birthday | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 Science day | | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.


Dr. Rajeev Kumar Upadhyay
 Director


Mr. Vijay Katta
 Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-21/5

Date:-10/06/2021


All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 12, 2021 at Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting. Kindly follow the covid-19 guidelines.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from students, faculty, staff and alumni (2020-2021)

Following members are requested to present in the meeting

| | |
|---|----------------------------|
| 1 | All IQAC committee members |
|---|----------------------------|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-21/05

Date: -12/06/2021

Venue: - Chairman Conference room

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To analyze the curriculum feedback from students, faculty, staff and alumni (2020-2021)

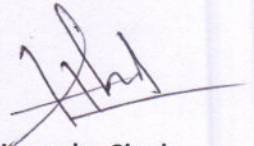
Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 9 | Mr. Anurag Sharma | Alumni Member |

The meeting was held at 01:30 PM on 12/06/2021.

1. Assistant Dean Academics, Mr. Vijay Katta has collected feedback from students on curriculum, program, teaching learning and evaluation through ERP between May01- May 10, 2021. IQAC has reviewed the suggestion of students, overall rating and improvement is suggested in attached ATR.
2. Dean Faculty, Dr. Harendra Singh has collected faculty feedback has collected feedback from faculty members. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR.
3. Dr. Shankar Thawkar, Alumni Coordinator has collected feedback from alumni. IQAC has reviewed the suggestion of faculty members, overall rating and improvement is suggested in attached ATR.
4. Mr. Rajesh Sharma, Assistant registrar has collected feedback from staff. IQAC has reviewed the suggestion of staff members, overall rating and improvement is suggested in attached ATR.

5. All ATR reports have been forwarded to Director HCST for review.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Office Note

HCST/IQAC/2020-21/office note-1

Date: -15/06/2021

To,
The Director,
Hindustan College of Science and Technology,
Farah

Regarding: Suggestions on feedback collected from stakeholders of HCST.


Sir,

For the academic year 2020-2021, IQAC has collected feedback from students, faculty and staff members and alumni of the college.

Herewith, I attach the IQAC observation on feedbacks.

You are requested to kindly consider it for necessary action.

Thanks


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-2021/4

Date: -04/03/2021

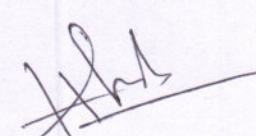
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on March 06, 2021 at Chairman Conference room at 1:30 PM. All committee members are requested to present in meeting. Kindly follow the COVID-19 guidelines.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2020-2021 (EVEN Semester)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-2021/04

Date: -06/03/2021

Venue: - Chairman Conference room

Agenda of the Meeting

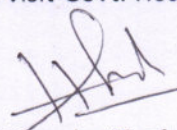
- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2020-2021 (EVEN Semester)

Members of Committee present in the meeting

| | | |
|---|---------------------------|----------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 01:30 PM on 06/03/2021.

- 1) Classes will be conducted as per guideline of AKTU.
- 2) University academic calendar is changed due to postponement of examination. Modified AKTU calendar is not published by university.
- 3) Tentative academic calendar has been approved. It may be change with respect to guidelines from AKTU. Classes for 1st, 2nd, 3rd and 4th year will start from April 01, 2021. Holi vacation will end on 31 March 2021.
- 4) Mode of Class test will be notified by Dean Academics as per AKTU guidelines and local administration.
- 5) Sanitization facility must be installed at every corner of college.
- 6) Classes must be conducted as per COVID-19 guidelines.
- 7) If any teacher/student feels uncomfortable then it is advised that they must visit Govt. Hospital Farah for Checkup.


Dr. Harendra Singh

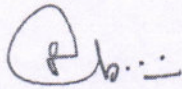
(Director, IQAC)
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2020-21

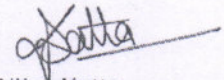
| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------------|----------------------|--------|-------------------|-------------------------|--|------------------------------|----------|
| March 2021 | | 1 | 2 | 3 | 4 | 5 | 6 |
| | 7 | 8 | | 10 | 11 Maha Shivratri | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 28 Holi Break Starts | 29 | 30 | 31 Holi Break End | | | |
| April 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | 1 Registration & Classes of II, IV, VI, VIII Sem B.Tech. | 2 Good Friday | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | | 14 Dr. Ambedkar Jayanti | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 Ram Navami | 22 | 23 | 24 |
| 25 Mahavir Jayanti | 26 | 27 | 28 | 29 CT1 | 30 CT1 | | |
| May 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 CT1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 Ramzan Id/ Eid-ul-Fitar | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 Buddha Purnima | 27 CT2 | 28 CT2 | 29 CT2 | |
| 30 | 31 | | | | | | |
| June 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | | |
| July 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | 1 # End Sem. Exam (VI & VIII) | 2 | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 # End Sem. Exam (II & IV) | 17 |
| | 18 | 19 | 20 | 21 Id-U-Juba (Bakri) | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | |
| August 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 Independence Day | 16 | 17 | 18 | 19 Muharram | 20 | 21 |
| | 22 Raksha Bandhan | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 Janmashtami | 31 | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary.

- ✓ * Subject to visibility of Moon.
- ✓ # Subjected to AKTU Examination.
- ✓ @ PUT Examination schedule will be declare after declaration of AKTU End Semester Examination date sheet.



Dr. Rajeev Kumar Upadhyay
 Director



Mr. Vijay Katta
 Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-2021/03

Date:-18/02/2021


All The IQAC members and invitee members are here by informed that IQAC meeting will be held on February 19, 2021 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting. All members are requested to follow COVID-19 guidelines and must keep distance of appr. 2-3 Meter.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NIRF data review

Following members are requested to present in the meeting

| | | |
|---|----------------------------|-----------------------|
| 1 | All IQAC committee members | |
| 2 | Dr. TSS Senthil | NIRF Coordinator-HCST |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-21/03

Date: -19/02/2021

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NIRF data review

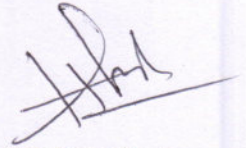
Members of Committee present in the meeting

| | | |
|---|---------------------------|----------------------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Mr. Vijay Katta | (Secretary) |
| 9 | Dr. TSS Senthil | NIRF Coordinator, Invitee member |

Following points were discussed in meeting held at 12:00 noon on 19/02/2021.

1. Mr. Vijay Katta and Dr. TSS Senthil has given the final presentation to IQAC members regarding final data sheets.
2. Data submission sheet has been reviewed.
3. Total 119 faculty members has been shown in NIRF-2021.

4. Few faculty members who have joined in academic year 2020-2021 not included in NIRF-2021.
5. NIRF-2021 data has been uploaded according to suggestions of IQAC committee.



Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-2021/02

Date:-08/09/2020

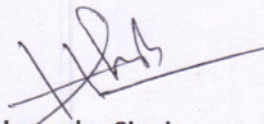
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on September 10, 2020 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting. All members are requested to follow COVID-19 guidelines and must keep distance of appr. 2-3 Meter.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NAAC preparation as per guidelines received from Sharda University.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
| 2 | NAAC Criteria Coordinators | |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-21/02

Date:-10/09/2020

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting.
- 2) NAAC preparation as per guidelines received from Sharda University.

Members of Committee present in the meeting

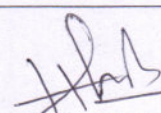
| | | |
|---|----------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Mr. Vijay Katta | (Secretary) |
| 9 | Mr. Sanjay Singh (HOD-ECE) | Invitee Member |

Following points were discussed in meeting held at 01:00 PM on 10/09/2020.

1) Sharda University Academic activities review process has been presented by Dr. Suruchi.

- Data Collection and preparation task has been assigned to different authorities.

| Sr.No | Point no. | Remarks |
|-------|-----------|---|
| 1 | 1.1.1 | registrar office will prepare it. (BOS/AC) prepare document from 2020 for academic counselor meeting & BOS |
| 2 | Pos | dept must prepare minutes of meeting for deciding PO & Pos all document must available dept. must know the procedure for preparing PO & Pos prepare a procedure document for one dept and then sample copy. |
| 3 | 1.2.2 | All dept must offer two elective from each elective group |
| 4 | 1.3.4 | Required meeting with all HOD, Deans |
| 5 | 1.4.1 | need meeting with HOD/Deans regarding curriculum development. Feedback from 2020 |
| 6 | 2.2.1 | All HODs are required to prepare guideline for slow and advance learner |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-2021/1

Date:-14/07/2020


All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 15, 2020 Through zoom at 06:00 PM. All committee members are requested to present in meeting. Mr. Vijay Katta will share the login credentials.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2020-2021.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-2021/01

Date:-15/07/2020

Venue: - ZOOM platform

Agenda of the Meeting

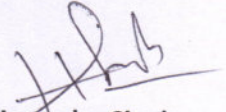
- 1) Endorsement of the previous meeting
- 2) Tentative Academic Calendar for 2020-2021.

Members of Committee present in the meeting

| | | |
|---|--------------------------|----------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 06:00 PM on 15/07/2020.

- 1) Till next information classes will be conducted in online mode.
- 2) Tentative academic calendar has been approved. It may be change with respect to guidelines from AKTU. Classes for 2nd ,3rd year will start from August 04,2020 and 4th year will start from August 17,2020.
- 3) Online classes for 1st year will start from November 24,2020.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, FARAH (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR (3, 5, 7) ODD SEMESTER: 2020-21

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|-------------------------|---|---|--|------------------------------------|--|---|
| July 2020 | | | | 1 | 2 | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 26 | 27 | 28 | 29 | 30 | 31 Online Registration of III/V sem/B.Tech | |
| August 2020 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 *Id-U-Zuha (Bakrid) |
| | 2 | 3 Raksha Bandhan | 4 Commencement of online classes III/V sem/B.Tech | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 Janmashtami/ Online Registration of VII Sem/ B.Tech | 13 | 14 | 15 Independence Day |
| | 16 | 17 Commencement of online classes VII Sem/B.Tech. | 18 | 19 | 20 | 21 | 22 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 Muharram | 31 | | | | | | |
| September 2020 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 CT-I | 22 CT-I | 23 CT-I | 24 | 25 | 26 Last date for uploading marks of CT-I in SIM |
| | 27 | 28 | 29 | 30 | | | |
| October 2020 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | 1 | 2 Gandhi Jayanti | 3 |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 Innovation Day | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 Mahanavmi |
| | 25 Dussehra | 26 CT-II | 27 CT-II | 28 CT-II | 29 | 30 ID-E-Milad | 31 CT-II |
| November 2020 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 Last date for uploading marks of CT-II in SIM |
| | 8 | 9 | 10 | 11 | 12 Mid Semester Break Starts | 13 | 14 Diwali |
| | 15 Govardhan Puja | 16 Bhai Dooj/ Mid Semester Break Ends | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 Last date for uploading marks of PUT in SIM |
| | 29 | 30 Guru Nanak Jayanti | | | | | |
| December 2020 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 | 2 | 3 | 4 | 5 |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 Merry Christmas | 26 |
| | 27 | 28 Mathematics day | 29 | 30 | 31 | | |

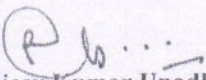
| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------|---------------------------------------|---|---|-------------|----------------------|------------------------------|--|
| January 2021 | 3 | 4 | 5 | 6 | 7 | 1 | 2 |
| | 10 | 11 | 12 | 13 | 14 | 8 | 9 |
| | 17 | 18 | 19 | 20 | 21 PUT(V) | 22 PUT(VII) | 23 PUT(V) |
| | 24 | 25 PUT(VII) | 26 Republic Day | 27 PUT(V) | 28 PUT(VII) | 29 PUT(V) | 30 PUT(VII) |
| | 31 | | | | | | |
| February 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 PUT(V) | 2 PUT(VII) | 3 PUT(V) | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 PUT(III) | 13 PUT(III) |
| | 14 | 15 PUT(III) | 16 PUT(III) #End Semester Theory Exam start (V & VII Semester) | 17 PUT(III) | 18 PUT(III) | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 Hajrat Ali Janna Divas | 27 Last date for uploading marks of PUT in SIM |
| 28 | | | | | | | |
| March 2021 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 | 2 | 3 | 4 | 5 | 6 |
| | 7 | 8 #End Semester Theory Exam (I & III semester) | 9 | 10 | 11 Maha Shivratri | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 #End Semester Practical Exam | 22 | 23 | 24 | 25 | 26 | 27 Holi Break Starts |
| 28 Holi Dahan | 29 | 30 | 31 Holi Break End | | | | |

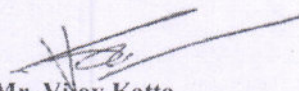
Note: Academic Calendar may be subjected to changes as and when necessary

Note:

✓ * Subject to visibility of Moon.

✓ Note: - End Semester Theory Exam-16.02.2021 for V&VII SEM & End Semester Practical Exam – 22.03.2021 for V&VII SEM.
: - End Semester Theory Exam-08.03.2021 for I&III SEM & End Semester Practical Exam – 22.03.2021 for I&III SEM.

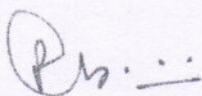

Dr. Rajeev Kumar Upadhyay
Director


Mr. Vijay Katta
Assistant Dean-Academics

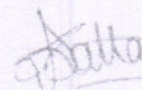
HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2020-21

| S.No. | Date | Event |
|-------|-----------------------------|---|
| 1. | 15.10.2020 | Innovation Day |
| 2. | 14.11.2020 | Children' s Day |
| 3. | 24.11.2020 | Commencement of online classes 1st Sem |
| 4. | 03.12.2020 | Induct ion Program Start |
| 5. | 09.12.2020 | Induction Program End |
| 6. | 16.12.2020 | Foundation Day SGI |
| 7. | 28.12.2020 | Mathematics Day |
| 8. | 01.01.2021 & 02.01.2021 | Doubt clearing classes for CT-I |
| 9. | 04.01.2021 to 06.01.2021 | CT-1 |
| 10. | 14.01.2021 | Last date for uploading marks of CT-I in SIM |
| 11. | 26.01.2021 | Republic Day |
| 12. | 29.01.2021 & 30.01.2021 | Doubt clearing classes for CT-II |
| 13. | 01.02.2021 to 03.02.2021 | CT-II |
| 14. | 10.02.2021 | Last date for uploading marks of CT-II in SIM |
| 15. | 22.02.2021 to 27.02.2021 | Pre University Tests |
| 16. | 18.02.2021 | Science day |
| 17. | 08.03.2021 to 19.03.2021 | End Semester Theory Examination |
| 18. | 21.03.2021 to 24.03.2021 | End Semester Practical Examination |
| 19. | 27.03.2021 to 31.03.2021 | Mid Sem Break |

*PUT dates will be declared after declaration of university exam.



Dr. Rajeev Kumar Upadhyay
(Director)



Mr. Vijay Katta
(Assistant Dean Academics)

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/03

Date:-13/11/2019

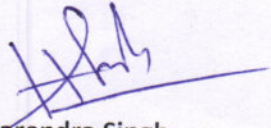
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on November 15, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) To explore the possibilities of new courses.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/03

Date: -15/11/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) To explore the possibilities of new courses.

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |
| 8 | Dr. Sandeep Agrawal | (Member) |

The meeting was held at 01:30 PM on 15/11/2019 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) Due to the unexpected issues faced by the college at the time of admission. There was huge drop in admission. Director, HCST has requested to explore the possibilities to start new courses from Agra University.
- 2) IQAC has assigned the works to individual members to explore the possibilities for starting new courses with fee structure.
- 3) All members are requested to be present in next meeting on November 21, 2019 with details.


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

IQAC

IQAC MEMBERS

| Sr.No. | Faculty Member | Committee |
|--------|---------------------|------------------|
| 1 | Dr. Harendra Singh | (Chairman, IQAC) |
| 2 | Dr. M.S.Gaur | (Member) |
| 3 | Dr. Mamta Sharma | (Member) |
| 4 | Dr. Sandeep Agarwal | (Member) |
| 5 | Dr.Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Member) |

Status till date

| Sr.No. | Date | Remarks |
|--------|------------|-----------------------------------|
| 1 | 20/11/2019 | New courses identification Review |
| 2 | 21/11/2019 | Courses proposed with details |
| 3. | 25/11/2019 | Next meeting |

IQAC report

- Committee has reviewed the current Intake/admission status/Fee structure/Land requirement and other technical aspects of B.Sc and Diploma courses.

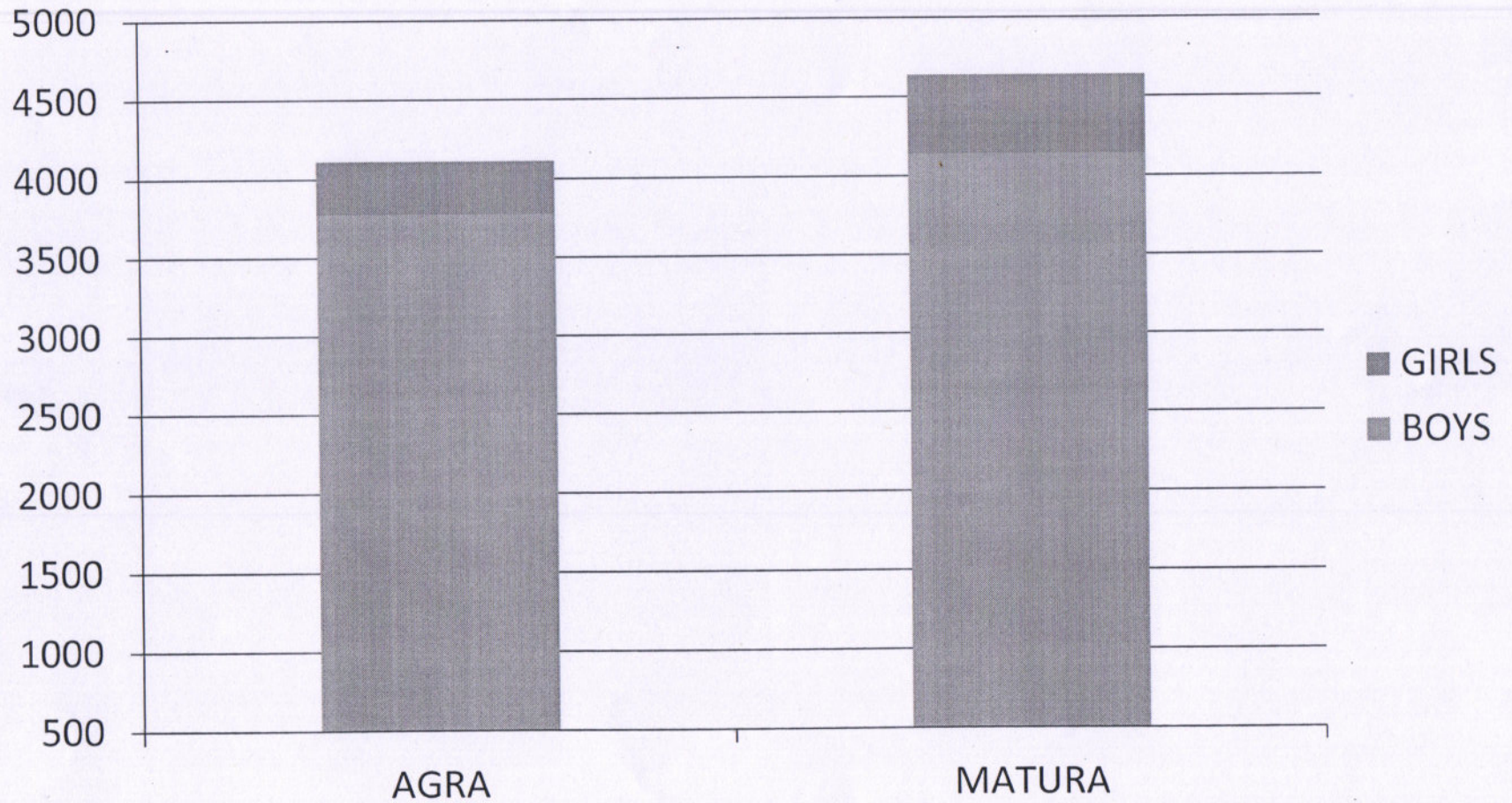
ADMISSION STATUS IN AGRA - MATHURA

| Sr. No. | Student Counts | | |
|--------------|----------------|------------|-------------|
| | BOYS | GIRLS | TOTAL |
| AGRA | 3775 | 338 | 4113 |
| MATHURA | 4139 | 498 | 4637 |
| TOTAL | 7914 | 836 | 8750 |

Diploma status in Agra- Mathura

| | MECANICAL ENGG | | | | ELECTRICAL ENGG | | CIVIL | | CSE | IT |
|--------------|----------------|------|-----------|-----------------|-----------------|-------------|-------|-----------|-----------|-----------|
| | Pro duc tion | Auto | CAD | Refrig eratio n | EE | Integr ated | CE | Allied | | |
| Agra | 13 | 12 | 0 | 01 | 11 | 01 | 14 | 03 | 05 | 01 |
| Mathura | 27 | 15 | 0 | 0 | 20 | 01 | 25 | 02 | 10 | 01 |
| TOTAL | 40 | 27 | 0 | 01 | 31 | 02 | 39 | 05 | 15 | 02 |
| BRANCH TOTAL | | | 68 | | | 33 | | 44 | 15 | 02 |

ADMISSION IN DIPLOMA COURSES 2019-2020



BS.c Courses affiliation from Dr. Bhim Rao Ambedkar University, Agra.

- B.Sc – Computer Science with following groups
 - Physics + Math + CSE
 - Physics + statistics +CSE
 - Math + Statistics + CSE
- B.Sc – Nano Technology
- B.Sc- BioTech
- B.Sc-Physics + Chemistry + statistics
- BCA

Diploma courses affiliation from BTU- UP, Lucknow

- Mechanical Engineering**
 - Mechanical Engg
 - Production Engg
 - Automobile Engg
- Civil Engineering**
- Electrical Engineering**
- Computer Science and Engineering**
- Fashion Designing**

Fee status

- For B.Sc (Nano Technology):- 25000/Annum
- For B.Sc (Biotechnology):- 25000/Annum
- For other B.Sc Courses :-15000/Annum (Approx.)
(Batch size:- 60)
- For Diploma Courses:- 35000/Annum (Approx.)

Infrastructure and management requirement for Integrated Campus

- Land required:- 10 Acres for Individual campus(Diploma)
- Land required for integrated campus (B.Tech +Diploma):- 18 Acres
- Land requirement for B.Sc courses :-5 Acres total (2 Acres of Construction area) and 3 Acres field.
- **Total Land required for integrated Campus +B.Sc courses:-23 Acres including HIMCS**
- For Technical Courses 25 Lakhs FDR required.

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/9

Date:-09/04/2020

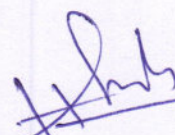
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on April 10, 2020 Through zoom at 02:00 PM. All committee members are requested to present in meeting. Mr. Vijay Katta will share the login credentials.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) CT-2 in online mode.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-2020/09

Date:-10/04/2020

Venue: - ZOOM platform

Agenda of the Meeting


- 1) Endorsement of previously meeting
- 2) CT-2

Members of Committee present in the meeting

| | | |
|---|--------------------------|----------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 02:00 PM on 10/04/2020.

1. Online classes are conducting through zoom. Dean Academics has informed that students has raised data security issues but no such incident has been observed.
2. CT-2 was earlier planned from March 19,2020 postponed due to COVID-19 guidelines. It is decided that Examination will be conducted through google form/Infront of camera (zoom meeting). Subject teacher will share the details to the students. If examination will be conducted through zoom then student has to WhatsApp/email the PDF file to subject teacher.
3. DA will circulate the examination schedule.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
E-mail: iqac@hindustan.ac.in

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-20/ 10 .

Date:-09/06/2020

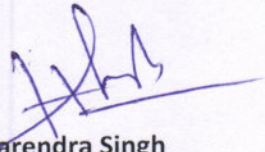
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 10, 2020 through ZOOM at 01:30 PM. All committee members are requested to present in meeting. Mr. Vijay Katta will share the meeting credentials through WhatsApp on June 10,2020.

Agenda of the Meeting

- 1) To analyze the curriculum feedback from students. (2019-2020)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/ 10

Date:-10/06/2020

Venue: - ZOOM

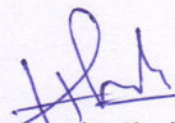
Agenda of the Meeting

- 1) To analyze the curriculum feedback (2019-2020)

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 9 | Mr. Anurag Sharma | Alumni Member |

The meeting was held at 01:30 PM on 10/06/2020 through ZOOM. Student, faculty,staff and alumni feedback has reviewed. The suggestion of students/faculty/others, overall rating and improvement is suggested in attached ATR.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Office Note

HCST/IQAC/2019-20/office note-1

Date: -12/06/2020

To,
The Director,
Hindustan College of Science and Technology,
Farah

Regarding: Suggestions on feedback collected from stakeholders of HCST.

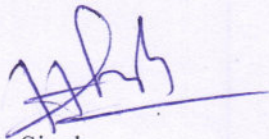
Sir,

For the academic year 2019-2020, IQAC has collected feedback from students, faculty and staff members and alumni of the college.

Herewith, I attach the IQAC observation on feedbacks.

You are requested to kindly consider it for necessary action.

Thanks



Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah - Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/8

Date:-26/03/2020


All The IQAC members and invitee members are here by informed that IQAC meeting will be held on March 27, 2020 through **zoom software** at 01:30 PM. All committee members are requested to download 32bit/64-bit version of zoom on their window OS and present in meeting. Mr. Vijay Katta will share the meeting details on March 27,2020. Prof. V.K. Sharma, EVP, SGI will also join the meeting.

Agenda of the Meeting

1. Online academic activities due to COVID

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/08

Date:-27/03/2020

Venue: - ZOOM platform

Agenda of the Meeting

1. Online academic activities due to COVID

Members of Committee present in the meeting

| | | |
|----|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2. | Prof. V.K.Sharma | EVP,SGI |
| 3 | Dr. Harendra Singh | (Director, IQAC) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

The meeting was held at 01:30 PM on 27/03/2020 through Zoom. Following points has been discussed.

1. Due to COVID-19, all academic and other activities have been stopped. No one knows when this situation will change.
To conduct the classes in lockdown period, online mode teaching is the only solutions.
2. Mr. Vijay Katta and Dr. Shankar Thawkar (HOD-IT) are requested to prepare and circulate the manual for conducting online classes through online platforms like ZOOM, Google Meet and other.
3. It is decided that from March 31,2020 till next information online classes will be conducted.
4. Dean Academics will collect the attendance on daily basis and this information will be forwarded to Director, HCST before evening hours.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/07

Date:-28/12/2019

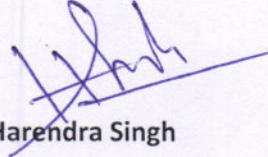
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on December 31, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2019-20 Even semester

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Fazalpur, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/07

Date:-31/12/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

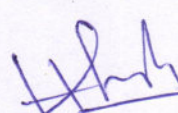
- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2018-19 odd semester

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |
| 8 | Mr. Lovesh Sisodiya | (Student Member) |

The meeting was held at 01:30 PM on 31/12/2019 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) For NAAC, data collection in required format is in progress.
- 2) As per university classes of even semester will start from January 16,2020. But due to extension of examination schedule, Dean Academics commence the academic session for 2nd, 3rd year from January 20, 2020. Gyan Jyoti will be organized on February 28-29,2020 by Mechanical department.
- 3) IQAC has reviewed and approved the calendar.


Dr. Harendra Singh

(Director, IQAC)

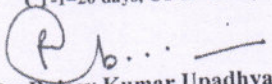
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

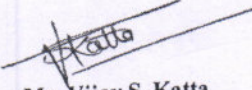
HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2019-20

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|------------------------------|--|---|-------------------------------------|------------------------------|------------------------|---|
| January 20 | | | | 1 | 2- Guru Govind Singh Jayanti | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 | 14 | 15 | 16 | 17 Winter Vacation End | 18 |
| | 19 | 20 Registration of II/IV/VI & VIII Sem B.Tech. | 21 Commencement of Classes II/IV/VI & VIII Sem B.Tech. TD-1 | 22 TD-2 | 23 TD-3 | 24 TD-4 | 25 TD-5 |
| | 26 Republic Day | 27 TD-6 | 28 TD-7 | 29 TD-8 | 30 TD-9 | 31 TD-10 | |
| February 20 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | 1 TD-11 | 2 TD-12 |
| | 2 | 3 TD-12 | 4 TD-13 | 5 TD-14 | 6 TD-15 | 7 TD-16 | 8 TD-17 |
| | 9- Guru Ravidas Jayanti | 10 TD-18 | 11 TD-19 | 12 TD-20 | 13 CT-I | 14 CT-I | 15 CT-I |
| | 16 | 17 TD-21 | 18 TD-22 | 19 TD-23 | 20 TD-24 | 21- Maha Shivratri | 22 Sports Meet |
| 23 Sports Meet | 24 TD-25 | 25 TD-26 | 26 TD-27 | 27 TD-28 | 28 Gyan Jyoti-2020 | 29 Gyan Jyoti-2020 | |
| March 20 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 TD-34 |
| | 1 | 2 TD-29 | 3 TD-30 | 4 TD-31 | 5 TD-32 | 6 TD-33 | 7 TD-34 |
| | 8 | 9- Holi Break Starts/ Holika Dahan | 10 Holi (Rang Utsav) | 11 | 12- Holi Break End | 13 TD-35 | 14 TD-36 |
| | 15 | 16 TD-37 | 17 TD-38 | 18 TD-39 | 19 CT-II | 20 CT-II | 21 CT-II |
| 22 | 23 TD-40 | 24 TD-41 | 25 TD-42 | 26 TD-43 | 27 TD-44 | 28 TD-45 | |
| 29 | 30 TD-46 | 31 TD-47 | | | | | |
| 31 | | | | | | | |
| April 20 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 1 TD-48 | 2- Ram Navami | 3 TD-49 | 4 TD-50 |
| | 5 | 6- Mahavir Jayanti | 7 TD-51 | 8 TD-52 | 9 TD-53 | 10- Good Friday | 11 TD-54 |
| | 12- Easter Day | 13 TD-55 | 14- Dr. Ambedkar Jayanti | 15 TD-56 | 16 TD-57 | 17 TD-58 | 18 TD-59 |
| | 19 | 20 PUT | 21 PUT | 22 PUT | 23 PUT | 24 PUT | 25 PUT |
| 26 | 27 | 28 | 29 | 30 | | | |
| May 20 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | 1 | 2 |
| | 3 | 4 | 5 | 6- #Start of University Theory Exam | 7- Buddha Purnima | 8 | 9 Last date for uploading marks of PUT in SIM |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25- *Ramzan Id/*Eid-Ul-Fitar | 26 | 27 | 28 | 29 | 30 | |
| 31 | | | | | | | |
| June 20 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 3 | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary

- ✓ * Subject to visibility of Moon.
- ✓ # As per university Academic calendar (Subject to change with university Notice)
- ✓ For Class Tests: 70% attendance required for CT-I and 75% attendance required for CT-II.
- ✓ Total Teaching Days (TD) = 59 days, Preparation leave = 10 days.
- ✓ CT-I = 20 days, CT-II = 19 days, PUT = 20 days.


Dr. Rajeev Kumar Upadhyay
Director


Mr. Vijay S. Katta
Assistant Dean Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/06

Date:-18/12/2019

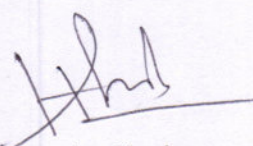
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on December 20, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NAAC preparation, Alumni record details

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | NAAC Criteria Coordinators | Invitee Member |
| 3 | Alumni cell coordinator | Invitee Member |



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/06

Date:-20/12/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 3) NAAC preparation, Alumni record details

Members of Committee present in the meeting

| | | |
|----|---|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Mr. Vijay Katta | (Secretary) |
| 9. | Mr. Sanjay Singh (HOD-ECE) | Invitee Member |
| 10 | Dr. Shankar Thawkar (Alumni cell coordinator) | Invitee Member |

Following points were discussed in meeting held at 11:00 AM on 20/12/2019.

1) Alumni data collection and other details has been presented by Mr. Shankar Thawkar

- Webpage for central Alumni cell (CAC) are under development.
- CAC has suggested to organize alumni meet at Noida.
- It is important to establish the alumni chapters in different cities of India. It has weightage in NAAC accreditation process.
- IQAC has suggested him to display alumni data in batch wise on website.
- Alumni profile should be collected through google page link and this link must be available on college/group/CAC websites and must be circulated through other social media channels.
- Previous available alumni data will be forwarded by Mr. Shankar Thawkar to all the departments for verification. Details will be submitted by departments before 25 Jan 2020.
- Following number of alumni profiles has been received in CAC from departments

| Department | Alumni profile received |
|------------|-------------------------|
| CSE | 12 ± |
| Chemical | 8 ± |
| IT | 90 ± |
| EI/EC | 90 ± |
| EE | 50 ± |
| ME | 45 ± |
| BT | 25 ± |
| CE | 45 ± |
| AUTO | 12 ± |

• It is decided that each department will provide atleast 10 % distinguished alumni profile from each batch latest by 25-Jan-2020.

- Registrar office will provide the total number of students pass out from HCST.

2) NAAC Preparation Review has been presented by Dr.Suruchi.

- To apply for NAAC, college must be affiliate by University but at present condition, college is not affiliated. College has only stay order from court.
- Few courses must be reduced.
- Data Collection and preparation task has been assigned to different authorities.
- It is suggested that Data formats and SSR reports of HIMCS must be reviewed for data collection.

| Sr.No | Point no. | Remarks | Data facilitator | Date of completion |
|-------|-----------|---|---------------------------|--------------------|
| 1 | 1.1.2 | Must be reviewed again and how to be classified. Can we add PMKVY in this section?. must be verified from University. | | |
| 2 | 1.2.2 | Dept. must provide the semester wise elective subject list for last 5 years.(2015,16,17,18,19) | HOD | 25 jan 2020 |
| 3 | 1.2.3 | Dept. should compile the list of student who qualified the MOOCS course. | HOD | 1 Feb 2020 |
| 4 | 1.3.1 | Must be submitted by Humanities Dept. | HOD Humanities | |
| 5 | 1.3.2 | Skill development courses are conducted in college since last few years . Data will be provided by Executive Director office | Executive Director office | |
| 6 | 1.3.3 | First year and some second year student has completed internship. This data must be collected by dept & summer training data of last year must be collected by HOD. Summer training reports of students will be keep as a record. | HOD | 10 jan 2020 |
| 7 | 1.4.1 | Feedback of student, teacher, employee alumni and parents. Formats for collection of feedback data will be decided in meeting. | DSW | |
| | | | | |

- criteria-2 Teaching learning process

| Sr.No | Point no. | Remarks | Data facilitator | Date of completion |
|-------|-----------|---------|------------------|--------------------|
| | | | | |

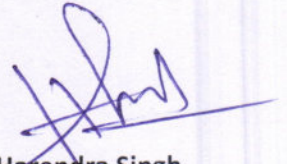
| | | | | |
|----|---------------------------|--|---|--|
| 8 | 2.1.1, 2.1.2, 2.1.3 | (Admission status data) | Completed | |
| 9 | 2.2.1 | The institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow learners. Documentation will be started after meeting with director sir. Academic Counsel must be formed in HCST. | Director Sir and academic counsel. | |
| 10 | 2.2.2 | Student- Full time teacher ratio (current year data) .HR dept. must provide the required data to Dr. Sanjeev | HR | |
| 11 | 2.2.3 | Percentage of differently able students (Divyangjan) on rolls (current year data) | Completed. | |
| 12 | 2.3.1 | Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences | by Academic council /P&d /T. Senthil | |
| 13 | 2.3.2 | Use of LMS. All HODs must be ensure that all teacher must upload the lecture wise notes on ERP. | By Teachers and HODs | |
| 14 | 2.3.3 | HODs must provide the counselors list and data. Format will be circulated by Dr, Suruchi | HOD and Dr.Suruchi | |
| 15 | 2.3.4 | Innovation and Creativity in teaching- learning | HOD | |
| 16 | 2.4.1 | HR executive will provide the data as per AICTE norm. | HR | |
| 17 | 2.4.2 | Average percentage of full time teachers with Ph. D. during the last five years | Completed | |
| 18 | 2.4.3 | Teaching experience of full time teachers in number of years(current year data) | HR Department | |
| 19 | 2.4.4 | Percentage of full time teachers who received awards, recognition, fellowship at State, National, International level from government, recognized bodies during last five years | Data will be collected from faculties by Dr.Sanjeev | |

| | | | | |
|----|-------|--|----------------------------|--|
| | | Dr. Sanjeev will collect data from all faculties. | | |
| 20 | 2.4.5 | Average percentage of full time teachers from other States against sanctioned posts during the last five years. | HR Department | |
| 21 | 2.5.1 | Reforms in Continuous Internal Evaluation (CIE) System at the Institutional level. Write-up will be provided by DA office | DA office | |
| 22 | 2.5.2 | Mechanism of internal assessment is transparent and robust in terms of frequency and variety Write-up will be provided by DA office | DA office | |
| 23 | 2.5.3 | Mechanism to deal with examination related grievances is transparent, time- bound and efficient | COE | |
| 24 | 2.5.4 | The Institution adheres to the academic calendar for the conduct of CIE. Write-up will be provided by DA | DA office | |
| 25 | 2.6.1 | NAAC preparation committee will explain the concept of PO/PSO/CO to all HODs for related document preparation. | NAAC preparation committee | |
| 26 | 2.6.2 | Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution documentation. | HOD | |
| 27 | 2.6.3 | Average pass percentage of Students (Current year data) | COE | |
| 28 | 2.7.1 | Online student satisfaction survey regarding teaching learning process will be completed at the time of submission of SSR documents. | Registrar office | |

- Criteria-3:-Research and Development

| Sr.No | Point no. | Remarks | Data facilitator | Date of completion |
|-------|-------------|---|--|--------------------|
| 29 | 3.1.1 | Research Grants | Dean R&D | |
| 30 | 3.1.3 | Number of research projects per teacher funded by government and non government agencies during the last five years | Dean R&D | |
| 31 | 3.2.1 | Incubation centre and other initiatives for creation and transfer of knowledge | T.Senthil | |
| 32 | 3.2.2 | Number of Workshops/ seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years | HOD | |
| 33 | 3.3.1 | The institution has a stated Code of Ethics to check malpractices and plagiarism in Research. | EVP/Executive Director office | |
| 34 | 3.3.4 | Number of research papers per teachers in the journals notified on UGC website | Data will be provided by teachers to Dr. Nishant singh | |
| 35 | 3.3.5 | Number of books and chapters in edited volumes/books published and papers in national/international conference-proceedings per teacher during last five years | Data will be provided by teachers to Dr. Nishant singh | |
| 36 | 3.4.1 | Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years | Dr. Mamta Sharma | |
| 37 | 3.4.2 | Number of awards and recognitions received for extension activities from government/ recognised bodies during the last five years | Director Sir, Dr.Mangla, Dr.Haresndra Singh Chauhan, Dr.Gaur,Etc | |
| 38 | 3.4.3,3.4.4 | Sport ,NCC | Dr.Kaharwar | |

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/05

Date:-23/11/2019

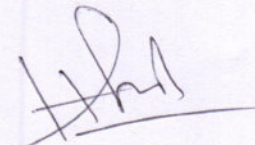
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on November 25, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NAAC preparation, PDP classes, Placement drive, 5 days week.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
| 2 | NAAC Criteria Coordinators | |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/05

Date:-25/11/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) NAAC preparation, PDP classes, Placement drive, 5 days week.

Members of Committee present in the meeting

| | | |
|---|----------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Dr. Sandeep Agrawal | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Mr. Vijay Katta | (Secretary) |
| 9 | Mr. Sanjay Singh (HOD-ECE) | Invitee Member |

Following points were discussed in meeting held at 03:00 PM on 25/11/2019.

- **NAAC Accreditation process**
 - Director, HCST addressed the committee for NAAC Accreditation process review.
 - Previous NAAC preparation committee (Dr. Suruchi, Mr. Sanjay Singh) will submit their review report to IQAC committee.

- Mr. Kapil Gupta and Mr. Shankar Thawakar will be the new team member in NAAC Preparation committee with Dr. Suruchi and Mr. Sanjay Singh.
- Mr. Kapil Gupta will prepare NAAC presentation.

2. Change/ Review in College Timing (5 day working/week)

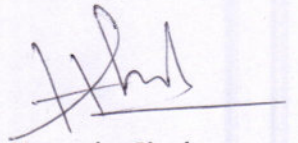
- At present college working time is 10 AM to 5:00 PM (6 Days/Week). Total academic load per week is 7 lecture/day * 6 days= 42 Lectures.
- If college will open for 5 days/week from 09:00 AM to 5:00 PM then total academic load will be 8 Lecture/day*5 Days=40 Lectures.
- There is minor change in working hours.
- **Benefits of 5 working days/week:-**
 - On an average per day working cost is approx. 1 Lakh rupees. On 5 working days/week, so average cost cutting will be approx. 50 Lakhs/year (4days/month *12 months *1 Lakh/day)
 - Student will get continuous 2 days for their studies.
- **Issues with 5 working days/week.**
 - It will be problematic for those students who are doing coaching (for GATE, CAT, Certification course, etc) from Agra/Mathura because coaching hours are in morning time and from 5:00 PM onwards. It will be difficult for them to manage both.

3. PDP Classes.

- It is suggested that to improve the students interest and attendance in PDP classes, department level committee will decide the course requirement i.e academic plan for PDP classes as per department level and students requirement.
- It is suggested that for effective execution of PDP classes, committee must be formalized. Committee will be consist of:-
 - HOD-Department
 - HOD- T&D
 - Dy. HOD- Department
 - 2 students/ section.
- Above Committee will finalize the PDP lesson plan for each semester before commencement of classes and will monitor the execution of PDP classes at department level.

4. T&P reporting

- It is suggested that before finalizing the company for placement drive, T&P Dept. coordinator and HOD must ensure that profile of the company is appropriate for their respective branch students. T&P coordinator must submit above report to Director, HCST through HODs for final review and approval.



Dr. Harendra Singh

(Director, IQAC)
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farid, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/024

Date:-20/11/2019

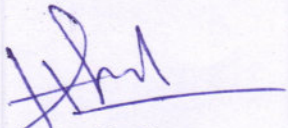
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on November 21, 2019 in the Chairman Conference room at 02:00 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Review of possibilities to start new courses in HCST.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-2020/024

Date:-21/11/2019

Venue: - Ground Floor Conference Room, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Review of possibilities to start new courses in HCST.

Members of Committee present in the meeting

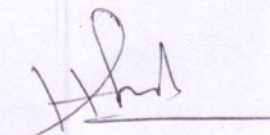
| | | |
|---|--------------------------|----------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |

Following points were discussed in meeting held at 02:00 PM on 21/11/2019.

1. In continuation to the meeting hold on 15/11/2019, Courses details have been reviewed.
2. Course details for B.Sc (Nano Technology) will be provided by Dr. Gaur. He told that this course is available in south India.
3. Committee has reviewed the current Intake/admission status/Fee structure/Land requirement and other technical aspects of B.Sc and Diploma courses.
4. On the basis of data provided by committee members following courses can be started with affiliation from Dr. Bhim Rao Ambedkar University, Agra.
 - a. B.Sc – Computer Science with following groups
 - i. Physics + Math + CSE
 - ii. Physics + statistics +CSE
 - iii. Math + Statistics + CSE
 - b. B.Sc – Nano Technology

- c. B.Sc- BioTech
 - d. B.Sc-Physics + Chemistry + statistics
 - e. BCA
5. Following **Diploma courses** can be started with affiliation from BTU-UP, Lucknow
- a. **Mechanical Engineering**
 - i. Mechanical Engg
 - ii. Production Engg
 - iii. Automobile Engg
 - b. **Civil Engineering**
 - c. **Electrical Engineering**
 - d. **Computer Science and Engineering**
 - e. **Fashion Designing**
6. Fee structure proposed by Committee after reviewing the colleges fee in Agra- Mathura districts
- a. For B.Sc (Nano Technology):- 25000/Annum
 - b. For B.Sc (Biotechnology):- 25000/Annum
 - c. For other B.Sc Courses :-15000/Annum (Approx.) (Batch size:- 60)
 - d. For Diploma Courses:- 35000/Annum (Approx.)
7. Infrastructure and management requirement for Integrated Campus
- a. Land required:- 10 Acres for Individual campus(Diploma)
 - b. Land required for integrated campus (B.Tech +Diploma):- 16 to 18 Acres
 - c. Land requirement for B.Sc courses :-5 Acres total (2 Acres of Construction area and 3 Acres field).
 - d. **Total Land required for integrated Campus +B.Sc courses:-23 Acres including HIMCS**
 - e. For Technical Courses 25 Lakhs FDR required.
8. Next meeting will be scheduled on 25/11/2019 at 3.00 PM. Agenda of next meeting will be circulated among committee members.
9. Details of today's meeting is forwarded to Director, HCST to discuss with management.

Date:-21/11/2019


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
K. J. Somaiya Institute of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/02

Date:-20/07/2019

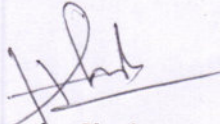
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 23, 2019 in the Chairman Conference room at 04:00 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Welcome to all IQAC members.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/02

Date: -23/07/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

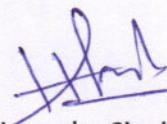
- 1) Endorsement of previously meeting
- 2) Welcome to all IQAC members

Members of Committee present in the meeting

| | | |
|---|---|--------------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |
| 8 | Mr. Ankur Saxena (2 nd year -ME) | (Student nominee Member) |

The meeting was held at 04:00 PM on 23/07/2019 in the Chairman Conference room, HCST. Following points has been discussed.

1. Registration process formalities has been completed by Dean Student welfare. Academic session started as per academic calendar.
2. As per the office order HCST/DIR/2019 on dated July 20/07/2019 from Director HCST, Mr. Ankur Saxena, student of second year Mechanical Engg. will be the student nominee member of IQAC.
3. There is no change in other members of committee.


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/01

Date:-06/06/2019

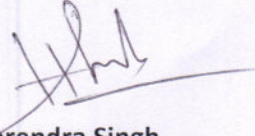
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 08, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2019-20 odd semester
- 3) Change in IQAC

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/01

Date:-08/06/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2019-20 odd semester
- 3) Change is IQAC committee

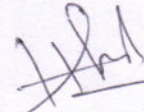
Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Dr. Suruchi | (Member) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Mr. Vijay Katta | (Secretary) |
| 8 | Mr. Lovesh Sisodiya | (Student Member) |

The meeting was held at 01:30 PM on 08/06/2019 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) University has declared its academic calendar for 2019-2020. As per university classes will start from July 27,2019. To give the preparation leave of 7 days to the students as discussed in previous IQAC meeting hold in last academic year, Dean Academics commence the academic session for 2nd, 3rd year from July 22, 2019 and July 23,2019 respectively. Due to industry training, 4th year classes will start from July 2019.

- 2) IQAC has reviewed the calendar. After Minor updation Academic calendar for odd semester of 2019-20 has approved and DA must circulate it to all concerns before 01/07/2019.
- 3) As admission process is going on orientation day for 1st year will be on August 08,2019. Academic calendar for 1st year is approved. First year Coordinator and admission cell has instructed to inform the details to newly admitted students.
- 4) It is requested to Director, HCST to change/ Modify IQAC committee as Mr. Lovesh Sisodiya, Student member has been pass out.
- 5) IQAC has given farewell to Student coordinator and give him best wishes for future and requested him to be in contact with alumni cell.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY, UTTAR PRADESH
Jankipuram Ext. Sector- 11 , Sitapur Road, Lucknow, 226031,

ACADEMIC CALANDER

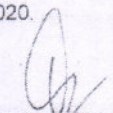
FOR B.TECH/B.PHARM/B.ARCH/B.DES/B.VOC/BHMCT/BFAD/BFA/MBA/MBA-INT/MCA/MCA-INT & M.Tech./M.Pharm./M.Arch./M.DES.

ACADEMIC SESSION 2019-20

| S.No. | Particulars | Dates | |
|-------|--|---|---|
| | | Odd Semester | Even Semester |
| 01 | Commencement of Classes session 2019-20. | For I, III, V, VII & IX Semester 27 July, 2019 | Jan. 16, 2020 For II, IV, VI, VIII, & X Semester |
| 02 | Last date of Admission. | Aug. 15, 2019 | — |
| 03 | Last date of submitting admission list of students to University (for newly admitted student). | Aug. 31, 2019 | — |
| 04 | Last date of submitting Enrollment form /Exam Form for regular & carry over exams. | Sep. 30, 2019 | — |
| 05 | Last date of Submitting Examination fee for both semesters including carry over examination fee. | Oct. 15, 2019 | — |
| 06 | Last date of submitting sessional marks (Theory & Practical) to University. | Dec. 05, 2019 | May 06, 2020 |
| 07 | End Semester Theory Examination. | Dec. 09, 2019 , to Dec. 31, 2019 | May. 06, 2020 to May 30, 2020 |
| 08 | End Semester Practical Examination (PE). | Jan. 01, 2020 to Jan. 07, 2020 | May 31, 2020 to June 08., 2020 |
| 09 | Last Date of Submission of PE Marks. | Jan. 10, 2020 | June 10, 2020 |
| 10 | Evaluation of Answer sheets. | Dec. 12,2019, to Jan.10, 2020 | May 12, 2020 to June 15, 2020 |
| 11 | Summer Training/ internship. | | June 08, 2020 to July 20, 2020 |
| 12 | Winter Vacations/ Summer Vacation. | Jan. 08, 2020, to Jan.15, 2020 | June 08, 2020 to July 20, 2020 |
| 13 | Commencement of Classes session 2020-21. | For I, III, V, VII & IX Semester | July 22,2020 (Exact dates shall be intimated later) |

Note:

- 1- The Institute shall ensure 540 hours of teaching per semester. If required the director/principal shall arrange extra classes, or weekends/ holidays.
- 2- The Institute should ensure that at least two class test are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If for any reason beyond the control of students such as illness, tragic incident in family, the students fail to appear in any test, it will be responsibility of Principle/ Director of Institute to arrange class test for such students. However, if the student fails to appear in first class test, his left over class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance is short, parents are be informed accordingly on monthly basis.
- 3- The Directors/Principal of Institute shall submit attendance of student's regularly through attendance monitoring system of the university and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of Director/Principal of Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examination(s) be submitted to University and their Examination centre before commencement of theory examination.
- 4- The teacher who is assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination works.
- 5- The induction programmes for 1st year B.Tech student shall be between July 29,2019 to Aug. 17, 2019.
- 6- Summer training internship for 1st year B.Tech student shall also be held between June 08,2020 to July 20, 2020.


(Nand Lal Singh)
Registrar

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, FARAH (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2019-20

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|----------------|-------------------|--|--|--|------------------------------------|------------------------------|---|
| July 2019 | | 1 | 2 | 3 | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 Registration of III sem/2 nd year B.Tech. | 23 Registration of V sem/3 rd year B.Tech. & Commencement of classes III Sem /2 nd year B.Tech. | 24 Commencement of classes V Sem/3 rd year B.Tech. | 25 | 26 | 27 |
| | 28 | 29 Registration of VII Sem/4 th year B.Tech. | 30 Commencement of classes VII Sem/4 th year B.Tech. | 31 | | | |
| August 2019 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | 1 | 2 | 3 |
| | 4 | 5 Kailash Mela | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 *Id-U-Zuha (Bakrid) | 13 | 14 | 15 Independence Day/Raksha Bandhan | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 Janmashtami |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | |
| September 2019 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 CT-I | 10 Muharram | 11 CT-I | 12 CT-I | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 Last date for uploading marks of CT-I in SIM |
| | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | | |
| October 2019 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | 1 | 2 Gandhi Jayanti | 3 | 4 | 5 |
| | 6 Asthmi | 7 Mahanavmi | 8 Dussehra | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 Innovation day | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 CT-II | 24 CT-II | 25 Mid Semester Break Starts | 26 |
| 27 Diwali | 28 Govardhan Puja | 29 Bhai Dooj Mid Semester Break Ends | 30 CT-II | 31 | | | |
| November 2019 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 Last date for uploading marks of CT-II in SIM |
| | 10 ID-E-Milad | 11 | 12 Guru Nanak Jayanti | 13 | 14 Children's day | 15 | 16 Foundation day SGI |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| December 2019 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 End Semester Theory Examination | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 | 25 Merry Christmas | 26 | 27 | 28 Mathematics day |
| 29 | 30 | 31 | | | | | |

Note: Academic Calendar may be subjected to changes as and when necessary

Note:

* Subject to visibility of Moon.

Dr. Rajeev Kumar Upadhyay
Director

Mr. Vijay S. Katta
Assistant Dean-Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-19/ 07

Date:-05/04/2019

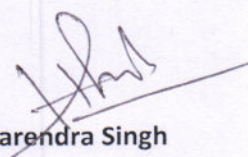
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on April 06, 2019 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) To analyze the feedback of all stack holders (2018-2019)
- 3) Attendance of current semester

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Faridkot, Punjab

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/ 07

Date:-06/04/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 4) Endorsement of previous meeting
- 5) To analyze the feedback of all stakeholders (2018-2019)
- 6) Attendance of current semester.

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 9 | Mr. Anurag Sharma | Alumni Member |

The meeting was held at 01:30 PM on 06/04/2018 in the Chairman Conference room, HCST. Assistant Dean Academics, Mr. Vijay Katta has collected feedback from students on curriculum, program, teaching learning and evaluation through ERP. IQAC has reviewed the suggestion of students and overall rating and improvement is suggested in attached ATR. Non CSE students requested for better placement offers.

Dean Faculty, Dr. Harendra Singh has presented the faculty feedback and suggestions for improvement has been mentioned in ATR

Mr. Shankar Thawkar has presented the summary of alumni feedback. Details are mentioned in ATR.

Mr. Rajesh Sharma has submitted the feedback collected from staff.

All ATR has been forwarded to Director, HCST for incorporating it in academics.

It is observed that overall students attendance is dropped by 3 % as compared to last semester. Dean Academics has informed that due to Gyan Jyoti preparation students attended less classes. Notice has been already given to students and counsellors informed the attendance to parents.

IQAC expect that for remaining semester attendance must be improve.



Dr. Harendra Singh

(Director, IQAC)
Director
Internal Quality Assurance Cell
Hir-dustan College of Science & Technology
Faran, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Office Note

HCST/IQAC/2018-19/office note-1

Date: -07/04/2019

To,
The Director,
Hindustan College of Science and Technology,
Farah

Regarding: suggestions on feedback collected from stakeholders of HCST.


Sir,

For the academic year 2018-2019, IQAC has collected feedback from students, faculty and staff members and alumni of the college.

Herewith, I attach the IQAC observation on feedbacks.

You are requested to kindly consider it for necessary action.

Thanks


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-2019/6

Date:-17/01/2019

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on January 19, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Subject allotment, Course file, Lab manual

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/06

Date:-19/01/2019

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Subject allotment, Course file, Lab manual

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |

The meeting was held at 01:30 PM on 19/01/2019 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) There was no pending decision in previous meeting.
- 2) Course file and lab manual format is already approved by IQAC and it is forwarded through Dean Academics. All HODs must ensure that faculty must prepare the course file and lab manuals at start of semester. Attendance and other documents can be updated during semester.
- 3) Subject allotment is crucial process for any academic institution. In HCST, it is properly followed from many academic years. It is again suggested that subject allotment must be properly documented and must be completed before start of semester.


Dr. Harendra Singh

(Director, IQAC)
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-19/ 04

Date:-05/10/2018

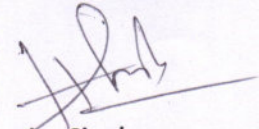
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on October 06, 2018 in the Chairman Conference room at 03:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) To Review the academic performance of academic year 2017-2018 and attendance monitoring

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/ 07

Date: -06/10/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) To Review the academic performance of academic year 2017-2018 and attendance monitoring

Members of Committee present in the meeting


| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 8 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

The meeting was held at 03:30 PM on 06/10/2018 in the Chairman Conference room, HCST. Dr. R. K. Tiwari has presented overall results of the students for academic year 2017-18.

To improve the student's performance in university examination IQAC has given following suggestions.

- 1) Minimum 7 days preparation leave must be given to students.
- 2) All HOD must check and analyses the performance of students.
- 3) Attendance criteria must be strictly considered to allow students to appear in CTs.
- 4) All CTs results must be uploaded on ERP within 7 days of examination.
- 5) Counsellor must be in contact with all parents.

Attendance of students in current academic semester has been satisfactory.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-2019/5

Date:-26/12/2018

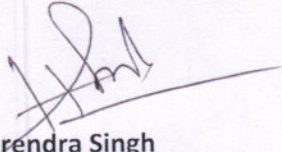
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on December 29, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2018-19 EVEN semester

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/05

Date:-29/12/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2018-19 even semester

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |

The meeting was held at 01:30 PM on 29/12/2018 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) There was no pending decision in previous meeting.
- 2) As per university guidelines, Dean Academic has proposed the academic calendar for 1st, 2nd, 3rd and 4th year. (EVEN Semesters)
- 3) IQAC has approved the calendar and suggested to DSW to inform the students for registration dates in next semester.


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
ACADEMIC CALENDAR FOR EVEN SEMESTER: 2018-19

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------|-------------------------------------|--|---|------------------------------------|---|-----------------|----------------------|
| January '19 | 6 | 7 | 1 | 2 | 3 | 4 | 5 |
| | 13 Guru-Govind Singh Jayanti/Lohri | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 Registration of II/IV/VI & VIII Sem B.Tech. | 22 Commencement of Classes II/IV/VI & VIII Sem B.Tech. TD-1 | 23 TD-2 | 24 TD-3 | 25 TD-4 | 26 Republic Day |
| 27 | 28 TD-5 | 29 TD-6 | 30 TD-7 | 31 TD-8 | | | |
| February '19 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 3 | 4 TD-11 | 5 TD-12 | 6 TD-13 | 7 TD-14 | 1 TD-9 | 2 TD-10 |
| | 10 | 11 TD-17 | 12 TD-18 | 13 TD-19 | 14 TD-20 | 8 TD-15 | 9 TD-16 |
| | 17 | 18 CT-I | 19 CT-I | 20 CT-I | 21 TD-23 | 15 TD-21 | 16 TD-22 |
| 24 | 25 TD-26 | 26 TD-27 | 27 TD-28 | 28 Science Day | 22 TD-24 | 23 TD-25 | |
| March '19 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 3 | 4 Maha Shivratri | 5 TD-32 | 6 TD-33 | 7 Last date for uploading marks of CT-I In SIM TD-34 | 1 TD-30 | 2 TD-31 |
| | 10 | 11 TD-35 | 12 TD-36 | 13 TD-37 | 14 TD-38 | 8 Gyan Jyoti-19 | 9 Gyan Jyoti-19 |
| | 17 | 18 CT-II | 19 CT-II | 20 Holi Break Starts/Holi/Ka Dahan | 21 Holi (Rang Utsav) | 22 Holi Break | 23 Holi Break End |
| | 24 | 25 CT-II | 26 TD-41 | 27 TD-42 | 28 TD-43 | 29 TD-44 | 30 TD-45 |
| | 31 | | | | | | |
| April '19 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 TD-46 | 2 TD-47 | 3 TD-48 | 4 Last date for uploading marks of CT-II in SIM TD-49 | 5 TD-50 | 6 TD-51 |
| | 7 | 8 TD-52 | 9 TD-53 | 10 TD-54 | 11 TD-55 | 12 TD-56 | 13 Ram Navami |
| | 14 Dr. Ambedkar Jayanti | 15 TD-57 | 16 TD-58 | 17 Mahavir Jayanti | 18 TD-59 | 19 Good Friday | 20 Alumni Meet TD-60 |
| | 21 Easter Day | 22 TD-61 | 23 TD-62 | 24 TD-63 | 25 PUT | 26 PUT | 27 PUT |
| | 28 | 29 PUT | 30 PUT | | | | |
| May '19 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 5 | 6 | 7 | 1 PUT | 2 | 3 | 4 |
| | 12 #Start of University Theory Exam | 13 | 14 | 8 | 9 Last date for uploading marks of PUT in SIM | 10 | 11 |
| | 19 | 20 | 21 | 15 | 16 | 17 | 18 Buddha Purnima |
| | 26 | 27 | 28 | 22 | 23 | 24 | 25 |
| June '19 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 2 | 3 | 4 | 5*Ramzan Id/Id-ul-Fitr | 6 | 7 | 1 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 8 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 15 |
| | 23 | 24 | 25 | 26 | 27 | 28 | 22 |
| | 30 | | | | | | 29 |

Note: Academic Calendar may be subjected to changes as and when necessary

- ✓ * Subject to visibility of Moon.
- ✓ # As per university Academic calendar(Subject to change with university Notice)
- ✓ For Class Tests: 70% attendance required for CT-I and 75% attendance required for CT-II.
- ✓ Total Teaching Days= TD= 63.
- ✓ CT-I= 22 TD, CT-II = 18 TD, PUT=23 TD

Dr. Rajeev Kumar Upadhyay 24.9.19
 Director

Vijay Katta
 24/09/19
 Mr. Vijay Katta
 Assistant Dean Academic

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-19/03

Date:-26/07/2018

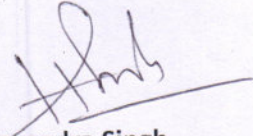
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 28, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meetings
- 2) To finalize the first-year Academic calendar of ODD semester (2018-2019)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/ 03

Date:-28/07/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

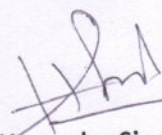
- 1) Endorsement of previous meetings
- 2) To finalize the first-year Academic calendar of ODD semester (2018-2019)

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |

Following points were discussed in meeting held at 1:30 PM on 28/07/2018 in Chairman Conference room.

- 1) AKTU has published the academic calendar for 2018-19. As per AKTU, first year ODD semester classes will start from August 1,2018. But due to admission process, classes will start from August 16,2018.
- 2) With reference to above Dean Academics has presented the calendar for first year.
- 3) IQAC has approved the tentative academic calendar. Orientation day will be on August 16,2018.
- 4) First year coordinator has requested to inform the academic schedule to newly admitted students.


Dr.-Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY, UTTAR PRADESH
Jankipuram Vistar Sector- 11 , Sitapur Road, Lucknow, 226031, Uttar Pradesh

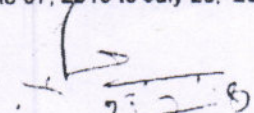
ACADEMIC CALANDER

FOR B. TECH./B.PHARM./B. ARCH./B.H.M.C.T./BFAD/MBA/MBATM/MBA-INT/MAM/MCA/MCA-DD/MCA-INT/BFA & M. Tech./M. Pharm./M. Arch.
ACADEMIC SESSION 2018-19

| S. No. | Particulars | Dates | |
|--------|---|--|------------------------------------|
| | | Odd Semester | Even Semester |
| | | For I, III, V, VII & IX Semester | For II, IV, VI, VIII, & X Semester |
| 1 | Commencement of Classes session 2018-19 | August 1, 2018 | Jan.21, 2019 |
| 2 | Last date of submitting admission list of students to University (for newly admitted student) | Aug 31, 2018 | |
| 3 | Last date of submitting Enrollment form /Exam Form for regular & carry over exams. | Oct. 31, 2018 | |
| 4 | Last date of Submitting Examination fee for both semesters and examination/carry over examination fee | Nov. 15, 2018 | |
| 5 | Last date of submitting sessional marks of Theory & Practical Sessional to University. | Dec 10, 2018 | May 11., 2019 |
| 6 | End Semester Theory Examination | Dec 11, 2018 to Jan 05, 2019 | May, 12, 2019 to May 30, 2019 |
| 7 | End Semester Practical Examination | Jan, 06 2019 to Jan.12, 2019 | May 31, 2019 to June 06., 2019 |
| 8. | Last Date of Submission of PE Mrks. | Jan. 15, 2019 | June 15, 2019 |
| 9. | Evaluation of Answer sheets | Dec. 16, 2018, to Jan 15, 2019 | May 16, 2019 to June 15, 2019 |
| 10. | Summer Training | | June 07, 2019 to July 20, 2019 |
| 11. | Winter Vacations/ Summer Vacation | Jan 13, 2019 , to Jan 20, 2019 | June 07, 2019 to July 20, 2019 |
| 12. | Commencement of Classes session 2019-20 | For I, III, V, VII & IX Semester August 01, 2019 | |

Note: The Institute should ensure that at least two class test are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If for any reason beyond the control of students such as illness, tragic incident in family, the student fail to appear in any test, it will be responsibility of Principle/ Director of Institute to arrange class test for such students. However, if the student fails to appear in first class test, his left over class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance in short parents are be informed accordingly on monthly basis.

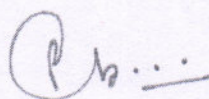
1. The Institute shall ensure 540 hours of teaching per semester. If required the director/principal shall arrange extra classes, on weekends/ holidays.
2. The Directors/Principal of Institute shall submit attendance of students to University after 1st and 2nd class tests and shall ensure that no student is allowed to appear in the examinations who has not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of Director/Principal of Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examination(s) be submitted to University and their Examination centre before commencement of theory examination.
3. The teacher who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination works.
4. The induction programme for 1st year B.Tech student shall be between Aug. 01, 2018 to Aug. 21, 2018.
5. Summer training internship for 1st year B.Tech student shall also be held between June 07, 2019 to July 20, 2019.

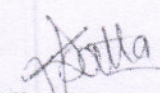

Controller of Examination

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2018-19

| S.No. | Date | Event |
|-------|-----------------------------|---|
| 1. | 13.08.2018 | Kailash Fair |
| 2. | 15.08.2018 | Independence Day / Shri Krishna Janmashami |
| 3. | 16.08.2018 | Orientation Program for Newly admitted students of B.Tech Ist Sem |
| 4. | 17.08.2018 | Commencement of classes B.Tech Ist Sem |
| 5. | 22.08.2018 | Id-U-Zuha (Bakrid) |
| 6. | 26.08.2018 | Raksha Bandhan |
| 7. | 03.09.2018 | Krishna Janmashtami |
| 8. | 05.09.2018 | Teacher's day |
| 9. | 14.09.2018 | Hindi Diwas |
| 10. | 15.09.2018 | Engineer's day |
| 11. | 17.09.2018 to 19.09.2018 | CT-1 |
| 12. | 21.09.2018 | Muharram |
| 13. | 27.09.2018 | Last date for Evaluation of answer sheets of CT-I |
| 14. | 02.10.2018 | Gandhi Jayanti |
| 15. | 03.10.2018 | Last date for uploading marks of CT-I in SIM |
| 16. | 15.10.2018 | Innovation Day |
| 17. | 18.10.2018 | Mahanavmi |
| 18. | 19.10.2018 | Dussehra |
| 19. | 20.10.2018 | CT-II |
| 20. | 22.10.2018 & 23.10.2018 | CT-II |
| 21. | 31.10.2018 | Last date for uploading marks of CT-II in SIM |
| 22. | 05.11.2018 to 09.11.2018 | Mid Sem Break (Dipawali Break) |
| 23. | 14.11.2018 | Children's Day |
| 24. | 21.11.2018 | Id-E-Milad |
| 25. | 23.11.2018 | Guru Nanak Jayanti |
| 26. | 16.12.2018 | Foundation Day SGI |
| 27. | 25.12.2018 | Merry Christmas |
| 28. | 28.12.2018 | Mathematics Day |

*PUT dates will be declared after declaration of university exam.


 Dr. Rajeev Kumar Upadhyay
 (Director)


 Mr. Vijay Katta
 (Assistant Dean Academics)

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-19/02

Date:-05/07/2018

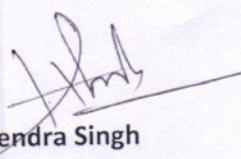
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 07, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Department calendar
- 2) Book bank facility
- 3) Maintenance of labs

Following members are requested to present in the meeting

| | | |
|---|-------------------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. Pramod Senger, Library Incharge | Invitee member |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/ 07

Date:-07/07/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 4) Department calendar
- 5) Book bank facility
- 6) Maintenance of labs

Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Pramod Senger | Invitee Member |

Following points were discussed in meeting held at 1:30 PM on 07/07/2018 in Chairman Conference room.

1. Planning of Departmental Activities and Events.
2. To ensure proper and timely maintenance of Laboratories and Classrooms for conducting Experiments and Classes in coming semester. All HOD must ensure it.
3. Preparation of sports activities for coming semester.
4. To ensure Book-Bank distribution to all the students and procurement of new reference books for upcoming semester as per the syllabus.


Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2018-2019/01

Date:-30/06/2018

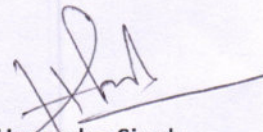
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on July 02, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2018-19 odd semester

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Methura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018-19/01

Date:-02/07/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

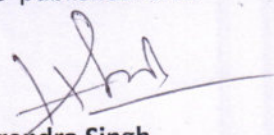
- 1) Endorsement of previously meeting
- 2) Academic calendar for session 2018-19 odd semester

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Priya Pandey | (invitee member) |

The meeting was held at 01:30 PM on 02/07/2018 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) University has not declared its academic calendar till date. It is expected that classes will be start from first week of August,2018. In view of this, Dean Academic has proposed the academic calendar for 2nd, 3rd and 4th year.
- 2) IQAC has reviewed the calendar and suggested to keep equal number of days between each class test (if possible). After Minor changes, Academic calendar for odd semester of 2018-19 has approved and DA must circulate it to all concerns before 05/07/2018.
- 3) As admission process is going on, an academic calendar for 1st year will be published after university academic calendar.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

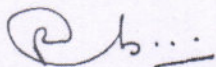
HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR ODD SEMESTER: 2018-19

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------------------|--------|------------------------------------|--|-----------------------------------|---|--|---|
| July '18 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 Registration of III Sem B.Tech. | 24 Commencement of classes III Sem B.Tech. | 25 Registration of V Sem B.Tech. | 26. Commencement of classes V sem B.Tech. | 27 | 28 |
| | 29 | 30 | 31 | | | | |
| August '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | 1 Registration of VII Sem B.Tech. | 2 Commencement of classes VII Sem B.Tech. | 3 | 4 |
| | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 | 13 Kailash Fair | 14 | 15 Independence Day | 16 | 17 | 18 |
| | 19 | 20 | 21 | 22 *Id-U-Zuha (Bakrid) | 23 | 24 | 25 |
| 26 Rakha Bandhan | 27 | 28 | 29 | 30 | 31 | | |
| September '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 2 | 3 Janmashtami | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 CT-I | 11 CT-I | 12 CT-I | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 Muharram | 22 Last date for uploading marks of CT-I in SIM |
| | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | | |
| October '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | 1 | 2 Gandhi Jayanti | 3 | 4 | 5 | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 innovation day | 16 | 17 | 18 Mahanavmi | 19 Dussehra | 20 CT-II |
| | 21 | 22 CT-II | 23 CT-II | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 Last date for uploading marks of CT-II in SIM | | | | |
| November '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 4 | 5 Mid Semester Break Starts | 6 | 7 Diwali | 8 Govardhan Puja | 9 Bhai Dooj Mid Semester Break Ends | 10 |
| | 11 | 12 | 13 | 14 Children's day | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 ID-E-Milad | 22 | 23 Guru Nanak Jayanti | 24 |
| | 25 | 26 | 27 | 28 | 29 | 30 | |
| December '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | | | | | | | 1 |
| | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 Merry Christmas | 26 | 27 | 28 Mathematics day | 29 | |
| 30 | 31 | | | | | | |

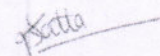
Note: Academic Calendar may be subjected to changes as and when necessary

Note:

- ✓ * Subject to visibility of Moon.
- ✓ For Class Tests: 70% attendance required for CT-I and 75% attendance required for CT-II.



Dr. Rajeev Kumar Upadhyay
Director



Vijay Katta
(Assistant Dean-Academics)

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

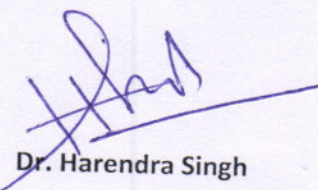
HCST/IQAC/2017-18/01

Date: -14/10/2017

All the IQAC members are hereby informed that the IQAC meeting will be held on October 14, 2017, in the Chairman's Conference Room at 01:30 PM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Welcome to All IQAC member and brief discussion on functioning of IQAC.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/01

Date: -14/10/2017

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Welcome to All IQAC member and brief discussion on functioning of IQAC.

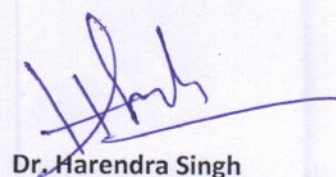
Members of Committee present in the meeting

| | | |
|----|--|--------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | Management Nominee |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Dr. Suruchi | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Mr. Vijay Katta | (Secretary) |
| 10 | Mr. Lovesh Sisodiya (CSE 3 rd year) | Student Nominee |

The meeting was held at 1:30 p.m. on October 14, 2017, in the Chairman's Conference Room, HCST. The chairperson welcomes all IQAC committee members and gives a briefing about the functioning of IQAC.

Prof. V.K. Sharma has a brief about the future plan of management. Dr. R.K. Upadhyay has suggested reviewing the vision and mission of the college.

IQAC has decided to form a department advisory board for each department and the next meeting will be scheduled on October 16, 2017.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

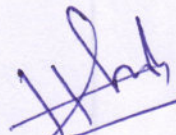
HCST/IQAC/2017-18/02

Date: -15/10/2017

All the IQAC members are hereby informed that the IQAC meeting will be held on October 16, 2017, in the Chairman's Conference Room at 01:30 PM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Guidelines for Advisory board
3. Review of College Mission and Vision


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/02

Date: -16/10/2017

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Guidelines for Advisory board
3. Review of College Mission and Vision

Members of Committee present in the meeting

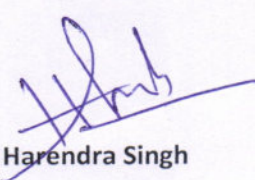
| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | Management Nominee |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Dr. Suruchi | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Mr. Vijay Katta | (Secretary) |

The meeting was held at 1:30 p.m. on October 16, 2017, in the Chairman's Conference Room, HCST.

As per the discussion in previous meeting, guidelines for forming Department Advisory Committee (DAC) are prepared (Annexure -1) and departments are advised to submit the proposed DAC by October 20,2017 in the office of Dean Academics.

IQAC reviews the vision and mission statement of the college and also requested to HODs and stakeholders to provide suggestions on vision and mission of the college.

Next meeting will be scheduled on October 23,2017 (After Dipawali vacation).


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Guidelines for forming Department Advisory Committee (DAC)

Roles and responsibilities

The Department Advisory Committee interacts and maintains liaison with key stakeholders. The department must form a committee with members from academia, industry, reputed institutions and other stakeholders. It is advised that at least one meeting be conducted per semester.

- The Department Advisory Committee is chaired by the HOD, who receives the report of the Department Advisory Committee and monitors the progress of the program.
- The committee develops and recommends new or revised goals and objectives for the program.
- The committee also reviews and analyzes the gap between curriculum and industry requirements and gives necessary feedback or advice on actions.
- Approval of Vision, Mission of department
- Defines current and future issues related to programme.
- Develop/recommends new or revised PEOs, PSOs
- Recommends the proposals/requirements for effective implementation of OBE
- Provide guidelines in enrichment of curriculum and deployment of the same.
- Analyze and evaluate program level gaps.
- Evaluates the attainment of PEOs, PSOs, POs and proposes necessary improvements



Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

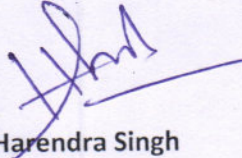
HCST/IQAC/2017-18/03

Date: -16/10/2017

All the IQAC members are hereby informed that the IQAC meeting will be held on October 23, 2017, in the Chairman's Conference Room at 12:30 PM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Approval of Advisory boards of department
3. Review of College Mission and Vision


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/03

Date: -23/10/2017

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Approval of Advisory boards of department
3. Review of College Mission and Vision

Members of Committee present in the meeting

| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | Management Nominee |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Dr. Suruchi | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Mr. Vijay Katta | (Secretary) |

The meeting was held at 12:30 a.m. on October 23, 2017, in the Chairman's Conference Room, HCST.

As per the discussion in previous meeting, Dean Academics has shown the DAC for various departments.

IQAC has approved the DACs.

IQAC reviews the vision and mission statement of the college and also reviews the suggestions of HODs.

HCST Vision and Mission statement has been revised and sent to Board of governance for approval.

Meeting ended at 02:30 p.m.

Revised Vision and Mission of HCST

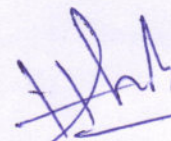
Vision of the College

Vision of the college

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome-based education to facilitate students for their holistic development.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

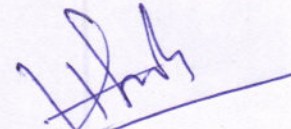
HCST/IQAC/2017-18/04

Date: -31/10/2017

All the IQAC members are hereby informed that the IQAC meeting will be held on October 31, 2017, in the Chairman's Conference Room at 03:00 PM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Approval of Vision and Mission of college from BoG
3. Review of departmental vision and Mission through DAG



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/04

Date: -31/10/2017

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Approval of Advisory boards of department
3. Review of College Mission and Vision

Members of Committee present in the meeting

| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | Management Nominee |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Dr. Suruchi | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Mr. Vijay Katta | (Secretary) |

The meeting was held at 03:00 p.m. on October 31, 2017, in the Chairman's Conference Room, HCST.

Revised College Vision and Mission statement has been approved by BoG and now all planning and activities will be conducted with respect to following vision mission of HCST.

Vision and Mission of HCST

Vision of the College

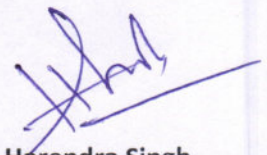
Vision of the college

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome-based education to facilitate students for their holistic development.

All HODs are requested to review their department vision- mission statement with respect to above vision and mission statement of college and take the approval from DAG and submit it to IQAC for final approval on or before November 10,2017.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/05

Date: -10/11/2017

All the IQAC members are hereby informed that the IQAC meeting will be held on November 11, 2017, in the Chairman's Conference Room at 12:30 PM. All committee members are requested to be present at the meeting.

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Review and approval of dept. Mission and Vision



Dr. Harendra Singh

(Director, IQAC)

Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/05

Date: -11/11/2017

Venue: - Chairman Conference room, HCST

Agenda of the Meeting

1. Endorsement of previously meeting.
2. Review and approval of dept. Mission and Vision

Members of Committee present in the meeting

| | | |
|---|--------------------------|--------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Prof. V.K. Sharma | Management Nominee |
| 4 | Dr. M.S. Gaur | (Member) |
| 5 | Dr. Mamta Sharma | (Member) |
| 6 | Dr. Suruchi | (Member) |
| 7 | Mr. Kapil Gupta | (Member) |
| 8 | Dr. Sandeep Agrawal | (Member) |
| 9 | Mr. Vijay Katta | (Secretary) |

The meeting was held at 12:30 a.m. on November 11, 2017, in the Chairman's Conference Room, HCST.

As per the discussion in previous meeting, Dean Academics has shown the DAC approved vision mission statement of for various departments.

IQAC reviews the vision and mission statement of the various departments with respect to college vision mission statement. Meeting ended at 02:30 p.m.

All vision mission statements are attached.



Dr. Harendra Singh

(Director, IQAC)

Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/6

Date:-16/11/2017

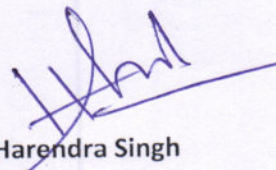
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on November 18, 2022 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of Previous meeting
- 2) To modify the course file format
- 3) Event Form

Members of Committee present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/6

Date:-18/11/2017

Venue: - Chairman office, HCST

Agenda of the Meeting

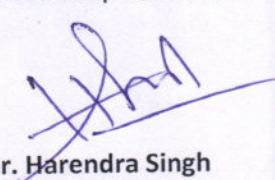
- 1) Endorsement of Previous meeting
- 2) To modify the course file format
- 3) Event Form

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |

The meeting was held at 01:30 PM on 18/11/2017 in the Chairman Conference room, HCST. Dean Academics has proposed the Course file, lesson plan format. IQAC has reviewed the all the formats and suggestion of IQAC committee is incorporated in mentioned documents

IQAC members also approved the format of event management. All HODs must take a prior permission from DA/DSW for conducting the event in event management format. All HODs must keep this form with all proof documents in their department.


Dr. Harendra Singh


(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura




COURSE FILE

Course Name: _____
Course Code: _____
Faculty Name: _____
Department: _____


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

| Index | | |
|--------|---|--------|
| Sr. No | Content | Remark |
| 1 | Academic Calendar | |
| 2 | Class/Section Time table | |
| 3 | Individual Time table | |
| 4 | Syllabus with Course outcomes (COs) | |
| 5 | Course outcome (CO)-Program outcome (PO) mapping | |
| 6 | Course outcome (CO)-Program specific outcome (PSO) mapping | |
| 7 | Lecture Plan and Lecture plan Execution | |
| 8 | University question papers | |
| 9 | Question Bank | |
| 10 | Unit Test- Question papers with CO & Results | |
| 11 | List of advanced and slow learners (students) and plan for their advancements | |
| 12 | Subject notes (handwritten / presentation) | |
| 13 | Additional topics covered (other than syllabus) | |
| 14 | Assignments | |
| 15 | Tutorial Sheets | |
| 16 | Sessional Marks with breakups (CT+TA) | |
| 17 | Result of Subject (last 3 Years) | |
| 18 | Attendance Record | |


 Director
 Internal Quality Assurance Cell
 Hindustan College of Science & Technology
 Farah, Mathura




Laboratory Manual

Course Name: _____

Course Code: _____

Faculty Name: _____


Department: _____


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Faran, Mathura

Content for Laboratory manual

1. Title page (College logo , Department name, Lab Course title with code)
2. Course outcomes (COs) of the Lab course
3. Course outcome (CO)-Program outcome (PO) mapping
4. Course outcome (CO)-Program specific outcome (PSO) mapping
5. Evaluation scheme
6. List of experiments
7. Details of each experiment-
 - Title of experiment
 - Objective of experiment with CO
 - Background theory
 - List of components or resources required for experiment (if any)
 - Block diagram or flow chart (if any)
 - Explanation of working principle / algorithm /Pseudocode
 - Key parameters and their values used in the experiment
 - Experiment sample outputs
 - conclusion

Note: Laboratory manual should be in spiral binding


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



Hindustan College of Science & Technology, Farah, Mathura
Event Management System

HCST/DIR/20...../.....

The required information is necessary to conduct any activity in college.

Required Information: Notice/ Template/ Web-link

Title of the event:.....

Name of the Department:.....

Name of the Convener/ Coordinator:.....

Type of event: Social welfare/ Academic/ Co-curricular/ Extra co-curricular activity

Registration means: (Online/Offline)

Active Participation number:.....

Objectives of the event:.....

Date of the event: From.....To.....

Duration of the event:.....

Additional Information should be attached

- Certificate: Yes/No
- Geo-tagged Photographs
- Attendance sheet with signature and feedback by the participants.
- Brief progress report within 2-3 days (soft copy required)

Signature of Applicant

HoD Signature

Forwarded by
Approval Authority
HCST, Mathura

Note: All the above information have to be submitted to Dean Academic/ Dean Student Welfare.
Financial support will not be entertained without submission of above furnished detail.
Google form is also available on sgei.org mail.

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/ 07

Date:-07/12/2017

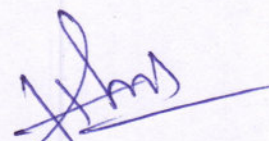
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on December 09, 2017 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of the previous meeting
- 2) To finalize the Academic calendar of EVEN semester (2017-2018)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/ 07

Date:-09/12/2017

Venue: - Chairman office, HCST

Agenda of the Meeting

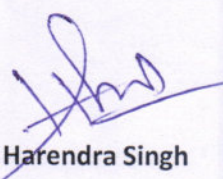
- 1) Endorsement of the previous meeting
- 2) To finalize the Academic calendar of EVEN semester (2021-2018)

Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

The meeting was held at 01:30 PM on 09/12/2017 in the Chairman Conference room, HCST. Assistant Dean Academics has proposed the tentative calendar for EVEN semester of academic year 2017-2018. IQAC has reviewed the calendar and suggestion of IQAC committee is incorporated in Academic calendar.

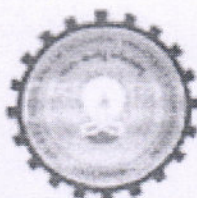
It is also decided that, Dean Academics must submit the updated version of Academic calendar to IQAC by 12/12/2017.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY, U.P. LUCKNOW

ACADEMIC CALENDAR

FOR

**B.TECH./B.PHARM./B.ARCH./BHMCT/BFAD/MBA/MCA/BFA & M.TECH./M.PHARM./M.ARCH.
SESSION 2017-18**

| S. No. | PARTICULARS | DATES | |
|--------|--|---|------------------------------------|
| | | ODD SEMESTER | EVEN SEMESTER |
| | | For I, III, V, VII & IX SEMESTER | For II, IV, VI, VIII, & X SEMESTER |
| 1 | Commencement of Classes session 2017-18 | Tue, August 1, 2017 | Sat, January 06, 2018 |
| 2 | Last date of submitting admission list of students to University (for newly admitted student) | Thu, August 31, 2017 | |
| 3 | Last date of submitting Enrollment form for newly admitted students | Fri, September 15, 2017 | |
| 4 | Last date of submitting Enrollment form with late fee | Wed, September 20, 2017 | |
| 5 | Last date of Submitting Examination/Carry Over Examination form and Examination fee for both semesters | Fri, September 15, 2017 | |
| 6 | Last date of submitting Examination forms with late fee | Wed, September 20, 2017 | Mon, March 05, 2018 |
| 7 | End Semester Theory Examination | Dec.01, 2017 to Dec.19, 2017 | May 07, 2018 to May 25, 2018 |
| 8 | End Semester Practical Examination | Dec.19, 2017 to Dec.24, 2017 | May 26, 2018 to May 31, 2018 |
| 9 | Last date of submitting Sessional marks to University. | Dec. 26, 2017 | June 02, 2018 |
| 10 | Evaluation of Answer sheets | Dec.10, 2017 to Jan.05, 2018 | May 16, 2018 to June 15, 2018 |
| 11 | Summer Training | | June 07, 2018 to July 20, 2018 |
| 12 | Winter Vacations/ Summer Vacation | Dec.25, 2017 to Jan.05, 2018 | June 07, 2018 to July 20, 2018 |
| 13 | Commencement of Classes session 2018-19 | For I, III, V, VII & IX Semester August 1, 2018 | |

Note:

- The Institute should ensure that at least two class test are conducted after completing 1/3rd & 2/3rd syllabus respectively. All students will be required to appear in both first and second class tests. If for any reason beyond the control of students such as illness, tragic incident in family, the student fails to appear in any test, it will be responsibility of Principle/ Director of Institute to arrange class test for such students. However, if the student fails to appear in first class test, his left over class test will be conducted before second class test and in case of second class test at least one month before the start of end semester theory examination. The duration of class test will minimum one hour for each class test, 70% attendance at 1st test and 75% attendance at second class test are required. In case attendance in short parents are be informed accordingly on monthly basis.
- The Institute shall ensure 540 hours of teaching per semester. If required the Director/Principal shall arrange extra classes, on weekends / holidays.
- The Directors/Principal of Institute shall submit attendance of students to University after 1st and 2nd class tests and shall ensure that no student is allowed to appear in the examinations who have not attained the minimum required attendance as per norms prescribed in relevant ordinances. It will be obligatory on the part of the Director/Principal of Institute to detain such students and their admit cards will not be issued to them. A list of students detained from appearing in University Examination(s) be submitted to University and their Examination centre before commencement of theory examination.
- The teachers who are assigned evaluation duty during vacation shall be entitled for earned leave as per rules and duty leave for other examination works.
- The examination forms submitted in odd semester shall be treated as examination forms for even semester too. However carry over examination forms has to be submitted separately for both the semester as per their schedule.

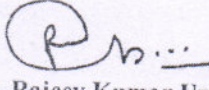
Controller of Examination

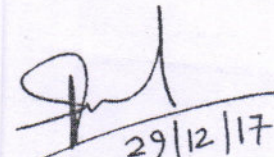
HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah (MATHURA)
TENTATIVE ACADEMIC CALENDAR FOR EVEN SEMESTER: 2017-18

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------|-------------------|--|--|-----------------------|--------------------|-----------------------------|-------------------------|
| January '18 | | 1 | 2 | 3 | 4 | 5 Guru Govind Singh Jayanti | 6 |
| | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 21 | 22 Registration of II/IV/VI & VIII Sem B.Tech. | 23 Commencement of Classes II/IV/VI & VIII Sem B.Tech. | 24 | 25 | 26 Republic Day | 27 |
| | 28 | 29 | 30 | 31 | | | |
| February '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 Maha Shivratri | 15 | 16 | 17 |
| | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | 25 | 26 CT-I | 27 CT-I (only first shift) | 28. Holi Break Starts | | | |
| March '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 4 | 5 CT-I (only second shift) | 6 CT-I | 7 | 8 | 9 | 10 |
| | 11 | 12 | 13 | 14 | 15 | 16 Gyan Jyoti-2017 | 17 Gyan Jyoti-2017 |
| | 18 | 19 | 20 Last date for uploading marks of CT-I in SIM | 21 | 22 | 23 | 24 |
| | 25 Ram Navami | 26 | 27 | 28 | 29 Mahavir Jayanti | 30 Good Friday | 31 |
| April '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 CT-II |
| | 8 | 9 CT-II | 10 CT-II | 11 | 12 | 13 | 14 Dr. Ambedkar Jayanti |
| | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 22 | 23 | 24 Last date for uploading marks of CT-II in SIM | 25 | 26 | 27 | 28 |
| 29 | 30 Buddha Purnima | | | | | | |
| May '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| | 27 | 28 | 29 | 30 | 31 | | |
| June '18 | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
| | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 *Id-ul-Fitr |
| | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Note: Academic Calendar may be subjected to changes as and when necessary

- ✓ * Subject to visibility of Moon.
- ✓ For Class Tests: 70% attendance required for CT-I and 75% attendance required for CT-II.


 Dr. Rajeev Kumar Upadhyay
 Director


 29/12/17
 Cdr. (Dr.) P.S. Josan
 Dean-Academics

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/ 08

Date:-04/01/2018

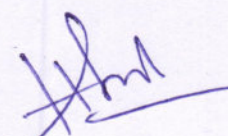
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on January 08, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting.
- 2) To finalize the department activity planning, book bank and sport events in Even semester 2017-18

Following members are requested to present in the meeting

| | | |
|---|-------------------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. Rajesh Kaharwar, Director Sport | Invitee member |


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

Date:08/01/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

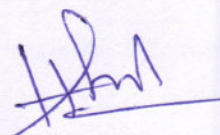
- 1) Endorsement of previously meeting.
- 2) To finalize the department activity planning, book bank and sport events in Even semester 2017-18

Members of Committee present in the meeting

| | | |
|---|-------------------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Rajesh Kaharwar, Director Sport | Invitee Member |

The meeting was held at 01:30 PM on 08/01/2018 in the Chairman Conference room, HCST. Following points has been discussed.

1. review of modified academic calendar to ensure sufficient number of academic days for various subjects in various departments with reference to university calendar.
2. Planning of Departmental Activities and Events. Each department must prepare the activity calendar.
3. To ensure proper and timely maintenance of Laboratories and Classrooms for conducting Experiments and Classes in coming semester.
4. Preparation of sports activities for coming semester.
5. To ensure book-bank distribution to all the students and procurement of new reference books for upcoming semester as per the syllabus.



Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/ 09

Date:-25/01/2018

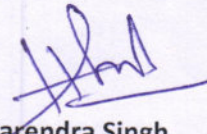
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on January 27, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

1. Endorsement of previous meeting
2. Water Conservation
3. Disabled friendly, barrier free environment

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/ 09

Date:-27/01/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

1. Endorsement of previous meeting
2. Water Conservation
3. Disabled friendly, barrier free environment

Members of Committee present in the meeting

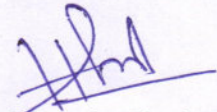
| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

Following points were discussed in meeting held at 02:00 PM on 27/01/2018.

- 1) Dr. Mamta Sharma has proposed the policy documents for
 - a. Water Conservation
 - b. Disabled friendly, barrier free environment

IQAC has approved the policy documents proposed by Dr. Mamta Sharma with minor updates.

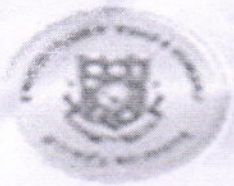
It has also been suggested to Dr. Mamta Sharma to proposed the policy for clean and green campus



Dr. Harendra Singh

(Director, IQAC)


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Maithura



POLICY DOCUMENT FOR WATER CONSERVATION

Water conservation is a critical component of water resources management. While water conservation program and policies can originate at any level of government, primary responsibility for implementation of water conservation measures rests with local authorities, institutions and organisations. In this context as a premier and responsible education institution Hindustan College of science and technology has its water conservation policy as follows:

1. Ensure proper utilization of water resources for drinking.
2. Ensure utilization of water for maintaining greenery in the campus this further ensures the maintenance in the oxygen levels in the campus.
3. Make arrangement for alternate sources of water like rainwater harvesting, bore wells, overhead tanks etc.
4. Ensure proper distribution of water resources for faculty quarters and in all sections and departments of the institute.
5. Proper utilization of the RO plants already installed and their regular maintenance.
6. Operation of the Sewage treatment plant and its maintenance should be ensured


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Matnura



HINDUSTAN

College of Science & Technology

POLICY DOCUMENT

FOR DISABLED-FRIENDLY, BARRIER FREE ENVIRONMENT

Objectives of the Policy


The Government of India formulated the national policy for persons with disabilities in February 2006 which deals with educational rehabilitation of persons with disabilities, therefore in view of this Hindustan College of Science and Technology, Farah, Mathura has included these policies in the teaching and learning process. The HCST's policy recognizes that persons with disabilities are valuable human resource for the institution and seeks to create an environment that provides equal opportunities, protection of their rights and full participation in the academic environment. The focus of the policy is on the following:

1. To create Inclusive Culture to avoid discrimination, exploitation and exclusion of the Disabled Students and Staff in all spheres of work and education.
2. To create suitable regulatory mechanism for the effective delivery of services to the Disabled Students and Staff.
3. To ensure implementation of all legislations with respect to persons with disabilities.
4. To provide accessible and inclusive education.
5. To ensure full participation of persons with disabilities and to provide them the equal opportunities for development.

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Farah, Mathura

In addition to the above points. further a few more points have been included so as to implement the above said points religiously.

1. To ensure that the design of the building such as ramp/ lift should be according to the disabled persons.
2. To ensure the accessible, gender-sensitive, safe, usable and functional washroom facilities should be provided for disabled persons.
3. To ensure the proper text and pictogram signage such as tactile path, lights, display boards, signposts are necessary, located to be visible and touchable.
4. The use of signage of male and female symbols, in accordance with local customs and standards, with raised outlines and bright color contrast will be more evident to everyone and particularly helpful for persons with visual impairments.
5. Learners with disabilities need to be adequately and appropriately supported in and out of the classroom with the right resources and assistive technology
7. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
8. Dean Students Welfare, Registrar, Head of the Departments and Wardens of Boys and Girls hostels will be responsible for the safety and well being of the disabled students/ staff of the college.



Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Faridkot, Punjab

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/ 10

Date:-01/02/2018

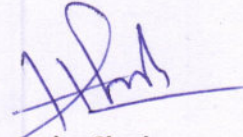
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on February 03, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Approval of Feedback form for students, faculty and alumni etc.

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/ 10

Date:-3/02/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Modification in Feedback form for students, faculty, alumni etc.


Members of Committee present in the meeting

| | | |
|---|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. R.K.Tiwari, COE-HCST | Invitee Member |

For overall improvement it is decided that, college authority must collect the feedback from students, faculty/staff and alumni once in each academic year. Feedback can be collected through online or off line mode. It is suggested that student feedback can be easily collected through ERP. Every student has direct access to ERP through their individual login. IQAC will review all feedback at the end of academic year.

Dean Academics has proposed the feedback format for stake holders. IQAC has reviewed the all the formats and suggestion of IQAC committee is incorporated in mentioned documents.

IQAC has approved the informal CO attainment format and it is mandatory for all subject teachers to collect it.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

FEEDBACK SYSTEM

(Draft)

OBJECTIVE: (NAAC -Section 1.4.1 – QnM [20])

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action take report on the feedback is made available on institutional website (YES/NO)

FEEDBACK FROM PARENTS

| Sl.No | Parameter | Strongly Agree (5) | Agree (4) | Neutral (3) | Disagree (2) | Strongly Disagree(1) |
|-------|--|--------------------|-----------|-------------|--------------|----------------------|
| 1 | Curriculum and Syllabi of the Courses | | | | | |
| 2 | Extent of Syllabi covered in the class | | | | | |
| 3 | Delivery of content by faculty members in the class | | | | | |
| 4 | Usage of teaching aids and ICT in the class by faculty to facilitate teaching | | | | | |
| 5 | Fairness in the assessment processes (MT, PUT, Quiz, Assignments, etc.) | | | | | |
| 6 | Timely announcement of examination results | | | | | |
| 7 | Opportunity for students to participate in internship/Industrial visit/field visit | | | | | |
| 8 | Opportunities for learning outside classes (guest lectures, seminars, workshop, value added programmes, conferences, competitions) | | | | | |
| 9 | Overall Learning Experience | | | | | |

FEEDBACK FROM EMPLOYERS

| Sl.No | Parameter | Strongly Agree (5) | Agree (4) | Neutral (3) | Disagree(2) | Strongly Disagree(1) |
|-------|--|-----------------------|-----------|----------------|-------------|-------------------------|
| 1 | The curriculum and the syllabus of the program at HCST provide adequate knowledge and technical competency to the students to succussed in the job role provided by the organization | | | | | |
| 2 | Students from HCST demonstrates excellent problem solving, design and development skills | | | | | |
| 3 | Students from HCST have good understanding and application of modern tools applied in the industry for solving complex business problems | | | | | |
| 4 | Students of HCST maintain cordial relationship with the seniors and peers of the organization | | | | | |
| 5 | Students of HCST demonstrate professional ethics, good communication and leadership skills | | | | | |
| 6 | Students of HCST can work independently and also as part of the team and demonstrate the willingness to participate in new initiatives/opportunities provided by the organization | | | | | |
| 7 | Student of HCST substantially contribute to the growth of the organization | | | | | |
| 8 | Students of HCST align themselves to the demanding needs of the organization and demonstrate the continuous Learning approach | | | | | |
| 9 | Our organization is willing to hire the HCST next batch students also as per the demand | | | | | |
| 10 | HCST is well maintained and the college ambience is conducive for academic activities | | | | | |

FEEDBACK FROM ALUMNI

| Sl.No | Parameter | Strongly Agree (5) | Agree (4) | Neutral (3) | Disagree(2) | Strongly Disagree(1) |
|-------|--|--------------------|-----------|-------------|-------------|----------------------|
| 1 | The curriculum and the syllabus of the program at HCST provided adequate knowledge and technical competency to succussed in my professional/higher education endeavors | | | | | |
| 2 | Academic program at HCST provided good problem solving, design and development skills | | | | | |
| 3 | Academic programme at HCST provided an opportunity to learn and apply modern tools applied in the industry for solving business problems | | | | | |
| 4 | HCST conducted much needed value-added courses and industry-oriented workshops apart from curriculum prescribed | | | | | |
| 5 | HCST Teaching faculty and administrative staff are supportive and cooperative | | | | | |
| 6 | HCST provided excellent learning ambience and academic environment with good laboratory and infrastructure facilities | | | | | |
| 7 | Evaluation system at HCST is transparent and grievance management system is efficient | | | | | |
| 8 | HCST promotes holistic development of the students by encouraging students to participate in all extra and co-curricular activities | | | | | |
| 9 | HCST Training and Development Department and placement department provides adequate professional development skills and placement opportunities for the students | | | | | |
| 10 | HCST has good canteen, water and sanitation facilities | | | | | |
| 11 | HCST provides stress free and secured environment to pursue students academic and personal interests | | | | | |

FEEDBACK FROM TEACHERS

| Sl.No | Parameter | Strongly Agree (5) | Agree (4) | Neutral (3) | Disagree(2) | Strongly Disagree(1) |
|-------|---|--------------------|-----------|-------------|-------------|----------------------|
| 1 | Teaching subjects are allocated after discussing with teaching faculty to align mostly aligning with teacher's teaching and research interests and competency | | | | | |
| 2 | HCST provides adequate classroom and laboratory infrastructure facilities to effective content delivery to the students | | | | | |
| 3 | HCST management provides adequate facilities to promote faculty growth in terms of attending conferences and FDP program | | | | | |
| 4 | HCST Management provides incentives for research publication and consultancy activities | | | | | |
| 5 | HCST provides adequate library facilities with sufficient access to journals and books to conduct qualitative research | | | | | |
| 6 | HCST teaching and learning process is well defined and effective | | | | | |
| 7 | HCST promotes refinements and innovations in the academic and administrative processes time to time to improve the overall effectiveness of the academic outcomes | | | | | |
| 8 | HCST provides a stress free and safe and healthy environment to pursue your academic interests | | | | | |
| 9 | HCST encourages their teachers to take part in extra and co-curricular and fun activities | | | | | |
| 10 | HCST has good canteen, water and sanitation facilities | | | | | |

OBJECTIVE: (Informal CO Attainment Feedback for each CO of the course for Overall CO/PO Attainment Calculations)

Very Specific to each course and each unit.

As each unit corresponds to a specific CO

| Informal CO Attainment Student Feedback Form | | | |
|--|---------------------|---------------------|---------------------|
| COURSE TEACHER: | Prof. Munish Khanna | | |
| COURSE CODE: | CSM951 | COURSE DESCRIPTION: | Advanced Algorithms |
| COURSE UNIT: 1 | | | |
| <p><i>SYLLABUS: Algorithms with advanced data structures -Self Adjustment - Persistence and multidimensional trees -R-B trees -B-trees - Disjoint set forest - Binomial Heap -Fibonacci Heap- Interval trees</i></p> | | | |

| SL.NO | DESCRIPTON | Blooms Taxonomy Level | Attainment Level (1 - Minimum, 2 - Moderate, 3 - Good) |
|--|---|-----------------------|---|
| CO1_1 | Do you understand and recall the basic concepts behind tree based data structures particularly, self adjustment, multi dimensional data structures? | REMEMBERING | 3 |
| CO1_2 | Do you understand and recall the basic concepts behind R-B Trees and Heap based data structures? | REMEMBERING | 3 |
| CO1_3 | Can you prove their time complexity of self adjustment, multi dimensional data structures? | APPLYING | 2 |
| CO1_4 | Can you prove their time complexity of R-B Trees and Heap based data structures? | APPLYING | 3 |
| CO1_5 | Can you justify when and where you should apply each of the above data structures? | EVALUATE | 1 |
| Overall Attainment Formula | | | |
| (# of attainment level(3) *3 + # of attainment level(2) *2 + # of attainment level(1) *1)/Total number of questions | | | |
| $((3*3) + (1*2)+(1*1))/5 = 2.4$ | | | |

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/ 11

Date:-09/02/2018

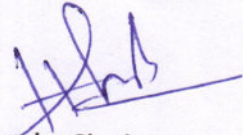
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on February 10, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

1. Endorsement of previous meeting
2. Environment and energy
3. Clean and Green Campus

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance
Hindustan College of Science & Technology
Faridkot

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/ 11

Date:- 10/02/2018

Venue: - Ground Floor Conference Room, HCST

Agenda of the Meeting

1. Endorsement of previous meeting
2. Environment and energy
3. Clean and Green Campus

Members of Committee present in the meeting

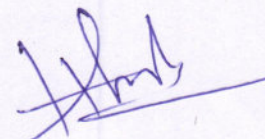
| | | |
|---|---------------------|-----------------|
| 1 | Dr. Harendra Singh | (Director,IQAC) |
| 2 | Dr. M.S.Gaur | (Member) |
| 3 | Dr. Mamta Sharma | (Member) |
| 4 | Dr. Sandeep Agarwal | (Member) |
| 5 | Mr. Kapil Gupta | (Member) |
| 6 | Mr. Vijay Katta | (Member) |
| 7 | Dr. Suruchi | (Member) |

IQAC meeting was hold at 01:00 PM on 10/02/2018. As discussed in previous meeting feedback form is send to respective coordinators.

Dr. Mamta Sharma has proposed the policy documents for

- a. Environment and energy
- b. Clean and Green Campus.

IQAC has approved the policy documents proposed by Dr. Mamta Sharma.



Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



POLICY DOCUMENT FOR ENVIRONMENT AND ENERGY

Energy is the most important thing on this earth; next to time and this is the most wasted resource. To see that Energy efficient systems are run in the organization, it becomes the duty of the management committee to come with a clear policy towards its implementation. The following are the points that encompass the environment and energy policy

- To assess our energy usage and measure its impact on environment
- To implement energy efficient lighting (LEDs) and Alternate energy sources (Solar Plant) in the campus.
- To reduce the emission of air pollutants by encouraging bicycles, public transport system, electrical vehicles and use of pedestrian friendly foot paths
- To implement all the points that is mentioned in the Clean & Green Campus Policy and the waste management policy to keep the surroundings and the overall environment pollution free.
- To conduct regular energy audit and take necessary steps in maintenance, wheeling to grid and increasing the energy efficiency
- To create awareness among the employees and students of the organization about the above points by conducting events and encouraging all to be a part of this genuine cause.

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura



HINDUSTAN

College of Science & Technology

POLICY FOR CLEAN & GREEN CAMPUS

Maintaining a clean and green campus is vital for many good reasons. It increases the serenity and sanctity of the campus. It enhances the air quality, decreases pollution, increases soil fertility and reduces spread of disease. The following points are included as a policy for clean and green campus.

- Implementation of regular planting of trees.
- Use of pedestrian friendly pathways on the campus.
- Restriction of frequent movement of vehicles in the campus which keeps a check on air pollution.
- Encourage the stake holders to reduce the use of single use plastic.
- Proper use of dust-bins to dispose-off waste and maintain discretion between wet waste, dry waste and non-biodegradable waste and treat them separately.
- Make use of organic farming as a means of increasing or at least maintaining the soil fertility.
- Proper co-ordination between water conservation and green campus activities should be evident while implementation
- Creation of yearly execution plan for the same to continuously improve the efforts in the same.

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/12

Date:-22/03/2018

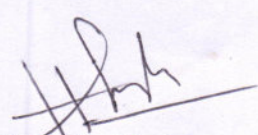
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on March 24, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

1. Endorsement of previously meeting
2. New methodology for PDP classes to improve the students interest.
3. T&P and T&D reporting and placement drive permission and their reporting to Director, HCST.
4. Admission process.

Following members are requested to present in the meeting

| | | |
|---|---|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. Sudipta Chaudhary, Director TD&P | Invitee Member |
| 3 | Mrs Priya Pandey, HOD-T&P | Invitee Member |


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/12

Date:-24/3/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

1. Endorsement of previously meeting.
2. New methodology for PDP classes to improve the student's interest.
3. T&P and T&D reporting and placement drive permission and reporting to Director, HCST.
4. Admission process.

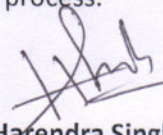
Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Priya Pandey | (invitee member) |

The meeting was held at 01:30 PM on 24/03/2018 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) In previous meeting IQAC has approved the green campus policy. It is requested to all to maintain Campus Green.
- 2) TNP and TND departments are working at Group level. Now, it is advised to TNP department to conduct placement drive as per the academic calendar of HCST. They can provide their activity feedback to Dean Academics at the time of preparation of academic calendar.
- 3) To motivate the students to participate actively in PDP activities, it is advised that they must be teach through ICT.
- 4) At start of each academic year, T&D department must arrange atleast 5 days- PDP workshops for final year students. During 3rd and 4th year T&D department can conduct the mock interview session.

- 5) Admission team will report to Director HCST on daily basis after start of admission. Director can appoint faculty members as a counsellor and other staff member for admission process.



Dr. Harendra Singh

(Director, IQAC)
Director

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-2018/ 13

Date:-24/05/2018

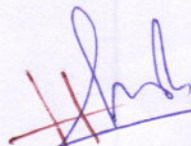
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on May 26, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic planning for session 2018-19
- 3) Internal Assessment Policy

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | T&D/T&P representative | Invitee member |



Dr. Harendra Singh

(Director, IQAC)
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2018/ 13

Date:-26/5/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) Endorsement of previously meeting
- 2) Academic planning for session 2018-19
- 3) Internal Assessment policy

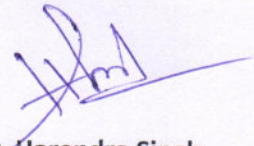
Members of Committee present in the meeting

| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 8 | Dr. Priya Pandey | (invitee member) |

The meeting was held at 01:30 PM on 26/05/2018 in the Chairman Conference room, HCST. Following points has been discussed.

- 1) In previous meeting IQAC has discussed about the PDP classes and other issues. T&D dept. has started to use ICT for teaching PDP in computer science and IT dept. and from next semester they will follow same model in other depts.
- 2) University has not uploaded the academic calendar for 2018-19. But still, it is advised to dean Academics to prepare the tentative calendar for odd semester of academic year 2018-19 and submit it to IQAC in next meeting.
- 3) Sport department must prepare its activity calendar for next academic year and also advised for organizing any national level events in college.
- 4) Regular updation of website is a required. It is suggested that placement and other activities data must be uploaded on college website.
- 5) Student must get book bank within first week of start of academic semester.

- 6) Mr. Vijay Katta and Dr. Suruchi have presented the Internal Assessment policy documents. After Discussion document has been approved by IQAC



Dr. Harendra Singh
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology (Director) IQAC
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE & TECHNOLOGY, Farah Mathura

Policy for Internal Assessment

The college provides quality education to students. The college believes that assessment is integral and vital touchstone of the teaching-learning process and linked to the learning objectives. The assessment should foster and be instrumental to judge the inherent as well as the acquired skills of every learner. Besides it should stimulate creative and critical thinking amongst learners and inspire independent thinking and concurrently encourage the student to accomplish the measurable goals in their fascinating journey of education. Further, the college considers that the main objective of internal assessment is to facilitate planning and enhance the processes of student learning, and not just focus on grades. Internal assessment is a strategy implemented to gauge the knowledge, understanding, and skills attained by learners.


Aims of the policy:

- The aims of the internal assessment policy are to ensure that:
- The internal assessment is robust and transparent to nurture the inherent as well as the acquired skills of the learners.
- The internal assessment process in the institution comprises a variety of modes viz. formal and informal assessment methods to assess individual potential of the learners.
- The frequency of formal and informal internal assessment methods is adequate
- The internal assessment process supports objectives of prescribed syllabus and to encourage appropriate student learning.
- The internal assessment is impersonal, fair and executed effectively to gauge the knowledge, understanding, and skills of the students.

Planning and organization:

The college is aware of the need for catering learners from diverse background and requirements of individual learners. Therefore, formal and informal assessment methods in this regard must be executed. The formal assessments methods comprise class tests, assignments quizzes and viva voice. The internal assessment include informal assessment methods like attendance of a student, response to tutorials, learner's involvement while doing practical, interest in field projects, participation while doing research projects, participation in seminars and oral presentations, active participation in classroom teaching, and timely submission of assignments.

There shall be a committee, which shall look after the examination related aspects and responsible for circulation of rules, notification, circulars and other documents related to


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology

internal assessments received from affiliating university. The head of the departments and faculty members shall assure that schedule of class tests, home assignments is made known to the students well in advance through notices and the Academic Calendar. The internal assessment shall be conducted in the manner of university examinations with invigilation by teachers of all departments.

Responsibilities of Teachers:

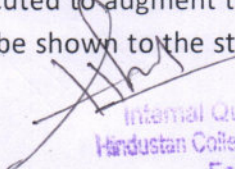
1. The teachers shall follow the rules and regulations verbalized by the affiliating university and college administration during the conduct of internal assessment.
2. It is the responsibility of the head of the department and faculty members to inform students about when an assessment is going to take place. It is important that clear, accurate information is provided within an appropriate timescale in order to be able to organize it without any issue. That is, the teachers will apprise all students about the rules and regulations of the examination.
3. The students need to know precise dates and unit/chapter on which a faculty member is planning to conduct internal assessment. Any change must be brought to notice of students immediately.
4. All faculty members involved in the process of internal assessment must be provided details of the internal assessment like schedule, etc.
5. Individual subject teachers are responsible for implementation of the assessment policy, smooth conduction of internal assessment and periodic assessment of students. The subject teachers must maintain regularity, periodicity and use of ICT tools for internal assessment to assure the fulfillment of this policy.

Taking of internal assessments:

1. The in-house examinations must be conducted as per the pattern of university examination to provide first-hand experience to the students of the entry year. The head of the department shall appoint any invigilators other than the regular teacher during conduct of class test to assure transparency during assessment.
2. The student should be given enough time and opportunities to interact with the teacher to resolve their grievances, if any, regarding the assessment.
3. Students grievance related to internal assessment must be redressed in a timely manner with transparency.
4. The performance levels of the slow and advance learners should be particularly evaluated to know the effect of special assistance provided to them.
5. If suspected for using Unfair Means appropriate action must be executed.
6. Attendance requirement as per the university norms should be maintained by the student to appear in the class test.

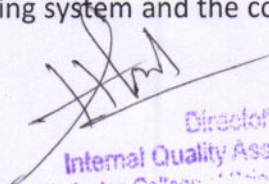
Post internal assessment process:

Merely conduction of internal assessments is not sufficient to achieve the purpose unless effective measures are executed to augment the performance of the students. After the evaluation, the answer book is to be shown to the students to enhance self-evaluation and for their self satisfaction.


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah Mathura

The model answers must be discussed in the class room to enable the learners to understand their mistakes and to bring required changes in their approach while answering the questions. In addition, all class test marks within stipulated time after unit tests must be displaced and brought to notice of students.

The learners, who underperform in the internal assessment or are absent, must be provided adequate counselling and support through mentoring system and the concern HOD. If required, parents must be informed telephonically.


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2020-21/ 06

Date:-25/06/2021

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 26, 2021 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

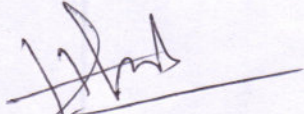
Agenda of the Meeting

1. Endorsement of previous meeting
2. Waste management policy

Following members are requested to present in the meeting

| | | |
|---|----------------------------|--|
| 1 | All IQAC committee members | |
|---|----------------------------|--|

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura


Dr. Harendra Singh
(Director, IQAC)

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2020-21/ 06

Date:-26/06/2021

Venue: - Chairman office, HCST

Agenda of the Meeting

1. Endorsement of previous meeting
2. Waste management policy

Members of Committee present in the meeting

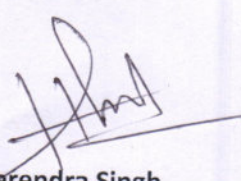
| | | |
|---|--------------------------|-------------------|
| 1 | Dr.Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |

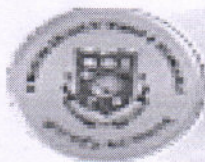
Following points were discussed in meeting held at 02:00 PM on 26/06/2021.

Vijay Katta has informed that stakeholders feedback report has been forwarded to director, HCST.

IQAC has drafted waste management policy document after discussion with all the members.

Director
Internal Quality Assurance
Hindustan College of Science & Technology
Farah, Mathura


Dr. Harendra Singh
(Director, IQAC)



WASTE MANAGEMENT POLICY

1. Arrange for segregating the waste as Solid waste, Liquid waste and Hazardous/Non degradable waste and arrange for disposal of the same using different methods
2. To implement the procedures for the safe storage and disposal of Solid Waste which includes Municipal Solid Waste (MSW), Hazardous Waste, E-Waste, Paper waste, Plastic Waste, Construction & Demolition Waste (C & D Waste), Food waste generated in canteens and messes in an economical manner to maintain a healthy campus
3. To implement the procedures for the safe storage and disposal of Liquid waste which includes Sewage treatment plant and proper maintenance of internal drainage systems
4. Dust bins and waste disposal bins to be used in the campus at places they are installed- grounds, canteens, classrooms, faculty and staff cabins.
5. To provide awareness and waste management training to the faculty members, staff, students and waste handlers so that compliance with the requirements of managing waste & environmental safety can be achieved and we are able to minimize waste by following 4 R's of Waste Management namely Reuse, Refuse, Reduce, & Recycle.
6. To ensure compliance of statutory obligations by adopting the principles stipulated in the Waste Management Rules 2016 and its amendment.
7. This Policy Document should act as a document for communicating with Faculty members, staff, students, commercial partners, contractors, and visitors so that all are aware about the policy on waste management and comply with the same

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2017-18/14

Date: -23/06/2018

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on June 26, 2018 in the Chairman Conference room at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) To analyze the student, faculty, alumni and staff feedback (2017-2018)

Following members are requested to present in the meeting

| | | |
|---|----------------------------|----------------|
| 1 | All IQAC committee members | |
| 2 | Dr. R.K. Tiwari, COE-HCST | Invitee member |



Dr. Harendra Singh

(Director, IQAC)
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2017-18/14

Date:-26/06/2018

Venue: - Chairman office, HCST

Agenda of the Meeting

- 1) To analyze the student, faculty, alumni and staff feedback (2017-2018)

Members of Committee present in the meeting

| | | |
|----|---------------------------|-------------------|
| 1 | Dr. Rajeev Kumar Upadhyay | Chairperson, IQAC |
| 2 | Dr. Harendra Singh | (Director, IQAC) |
| 3 | Dr. M.S. Gaur | (Member) |
| 4 | Dr. Mamta Sharma | (Member) |
| 5 | Mr. Vijay Katta | (Secretary) |
| 6 | Mr. Kapil Gupta | (Member) |
| 7 | Dr. Sandeep Agrawal | (Member) |
| 8 | Dr. Suruchi | (Member) |
| 9 | Mr. Anurag Sharma | Alumni Member |
| 10 | Mr. Lovesh Sisodiya | Student Member |

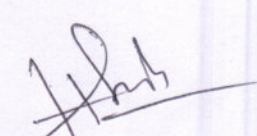
The meeting was held at 01:30 PM on 26/06/2018 in the Chairman Conference room, HCST. Assistant Dean Academics, Mr. Vijay Katta has collected feedback from students on curriculum, program, teaching learning and evaluation through ERP. IQAC has reviewed the suggestion of students and overall rating and improvement is suggested in attached ATR.

Dean Faculty, Dr. Harendra Singh has presented the faculty feedback and suggestions for improvement has been mentioned in ATR.

Mr. Shankar Thawkar has presented the summary of alumni feedback. Details are mentioned in ATR.

Mr. Rajesh Sharma, Assistant registrar has collected and presented the summary of feedback of non-teaching staff and suggestions for improvement has been mentioned in ATR.

All ATR has been forwarded to Director, HCST for incorporating it in academics.


Dr. Harendra Singh

(Director, IQAC)

Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Office Note

HCST/IQAC/2017-18/office note-1

Date: -27/06/2018

To,
The Director,
Hindustan College of Science and Technology,
Farah

Regarding: Suggestions on feedback collected from stakeholders of HCST.

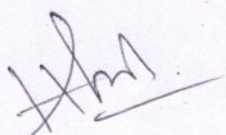
Sir,

For the academic year 2017-2018, IQAC has collected feedback from students, faculty and staff members and alumni of the college.

Herewith, I attach the IQAC observation on feedbacks.

You are requested to kindly consider it for necessary action.

Thanks


Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura